



SECU
Credit Union

Supporting Expectations, Caring for YoU!

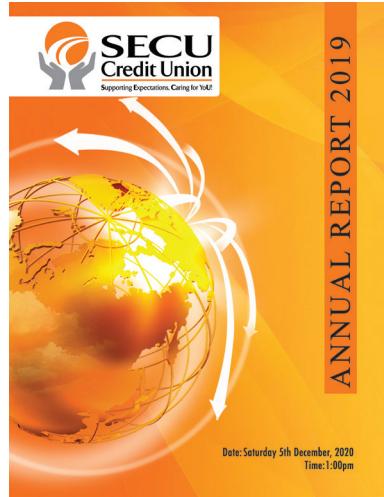
ANNUAL REPORT 2019



Date: Saturday 5th December, 2020
Time: 1:00pm



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VISION STATEMENT

An innovative, sound and preferred Credit Union providing superior services which meet and exceed members' expectations

MISSION STATEMENT

Committed to providing
a comprehensive range of services
to meet the socio-economic
and self development needs
of our members and staff while enhancing
the co-operative spirit and youth development
in the national community



NATIONAL ANTHEM

Forged from the love of liberty,
In the fires of hope and prayer,
With boundless faith in our destiny
We solemnly declare.
Side by side we stand
Islands of the blue Caribbean Sea,
This our native land
We pledge our lives to thee.
Here every creed and race,
Find an equal place,
And may God bless our nation.
Here every creed and race,
Find an equal place,
And may God bless our nation.



PRAYER

Lord, make me an instrument of thy peace
Where there is hatred, let me sow love
Where there is injury, pardon
Where there is doubt, faith
Where there is despair, hope
Where there is darkness, light and
Where there is sadness, joy.
O divine Master,
Grant that I may not so much seek
To be consoled as to console
To be understood as to understand
To be loved as to love
For it is in giving that we receive
It is in pardoning that we are pardoned
And it is in dying that we are born to eternal life.



NOTICE OF THE 38th ANNUAL GENERAL MEETING

Notice is hereby given that the thirty- eighth (38th) Annual General Meeting of SECU Credit Union Co-operative Society Limited will be held online via Zoom Video Conferencing on Saturday December 5th 2020 at 1.00pm for the following purposes:

1. To confirm the Minutes of the 37th Annual General Meeting
2. To receive and consider reports of the
 - a. Board of Directors
 - b. Statutory Committees
 - c. The Audited Financial Statements of the Credit Union for the year ended 31st December 2019
3. To appoint Auditors for the period ending at the conclusion of the next Annual General Meeting
4. To declare a dividend for the financial year ended 31st December 2019
5. To elect Officers for the new term 2020/2021
6. To make amendments to Bye-laws-1(a)(iv),4,5(a),10(c,e,f),13(a),23(b),28(d),37,38(f)(v),40(a,c,e),46,47.
7. To approve the 2020 Budget
8. To transact any other business that may be properly brought before the meeting.

Members who wish to participate in this AGM are required to pre-register online through our website www.secucredituniontt.com. The Pre-registration period is November 24th to December 3rd 2020. Only pre-registered members will receive the meeting link.

The 2019 Annual Report will be available for viewing on the website from December 1st 2020.

By Order Of The Board Of Directors.

David Trim
Secretary to the Board Of Directors



AGENDA

1. Call to Order
2. National Anthem
3. Invocation/Credit Union Prayer
4. Credentials Report
5. Reading of Notice convening the Thirty eight (38th) AGM
6. Adoption of Standing Orders
7. President's Report
8. Confirmation of the Minutes of the Thirty seventh (37th) AGM
9. Business arising from the Minutes
10. Adoption of Reports
 - a. Board of Directors
 - b. Credit Committee
 - c. Supervisory Committee
 - d. Education Committee
 - e. Auditors' Report and Financial Statements
11. Credentials Report
12. Report of the Nominations Committee
13. Election of Officers for the new term 2020/2021
14. Budget 2020
15. Resolutions
 - a. Dividend
 - b. Honorarium
 - c. Appointment of Auditors
 - d. Bad debts write off
 - e. Amendments to Bye-laws 1(a), (iv), 4, 5 (a), 10 (c, e, f), 13 (a), 23 (b), 28(d), 37, 38(f), (v), 40 (a, c, e), 46, 47.
16. Other Business
17. Vote of Thanks



STANDING ORDERS

1. The microphones shall be muted and the video cameras kept off for all participating members except where permitted by the Chairman.
2. No member shall address the meeting except through the Chair and shall identify himself/herself when called upon and unmuted to do so. All speeches are to be clear and relevant to the subject before the meeting.
3. Members will type their questions into the chat box which will be transmitted to the Chairman for responses.
4. A member shall use the Raise Hand button ONLY when:
 - a. He/she is a mover or seconder of a motion
 - b. He/she is raising a point of order.
 - c. He/she requires to object or to explain
 - d. He/she requires the urgent attention of the Chair
5. A member shall not speak twice on the same subject except:
 - a. The mover of a motion – who has the right to reply
 - b. He/She wishes to object or explain any matter (with the permission of the Chair)
6. The mover of a “Procedural Motion”:
(Adjournment, Lay on the table, Motion to postpone) shall have no right to reply.
7. No speeches are to be made after the “Question” has been put and carried or negated.
8. A member rising on a “Point of Order” shall state the point clearly and concisely
(A “Point of Order” must have relevance to the “Standing Order”)
9. (a)A member shall not “call another member to order” but may draw the attention of the Chair to a “breach of order”
(b)In no event shall a member call the Chair “to Order”
10. A “Question shall not put to the vote if a member desires to speak on it or move an amendment on it – except that a “Procedural Motion: The Previous Question”, “Proceed to the Next Business” or the Closure: “That the Question be now put” may be moved at any time.
11. Only one amendment shall be before the meeting at one and the same time.
12. When a motion is withdrawn, any amendment to it fails.
13. The Chairman shall have a right to a “casting vote”
14. If there is equality of voting on an amendment and if the Chairman does not exercise his casting vote, the amendment is lost.
15. Provisions shall be made for protection by the Chairman from vilification (personal abuse)
16. No member shall impute improper motive against another member.



President's Address



It is indeed a privilege as President of SECU Credit Union to welcome you to our 38th Annual General Meeting which is being facilitated through the virtual platform for the first time.

While 2019 has been a remarkable one for SECU financially and otherwise, none of us would have anticipated that 2020 would have turned our lives, and our movements up-side-down. This year has proven to be one of uncertainties, yet revealing this new thrust in technology, “virtual meetings”. People, technology and processes have been altered due to this COVID 19 pandemic.

This global pandemic have impacted the economic climate, social outlook, cultural stability and our spiritual landscape overnight, shocking us into this new normal.

The economy of Trinidad and Tobago (TT) continue to face unprecedeted challenges from the closure of the boarders and through a suppressed business environment. In addition, decline in the energy prices affected Government's revenue and expenditure increased substantially through added cost in health care and social services. According to the International Monetary Fund (IMF) the TT economy is projected to contract by 4.5% in real GDP terms in 2020.

In 2019 provisions for loan losses were fully met in keeping with the implementation of the International Financial Reporting Standard (IFRS9) in 2018.

In addition, we have experienced a decrease in the overall delinquency ratio during 2019. We have also satisfied all compliance related reporting requirement to the Financial Intelligence Unit of Trinidad and Tobago (FIUTT).



While 2020 has proven to be a challenge in many ways as highlighted above, 2019 was a very positive one for SECU and I am therefore delighted to provide you with the following updates:

Performance:

The Credit Union continued to record growth in key areas namely, Total Assets, Members' Loans, Members' Shares, Total Income and Net Surplus. A marginal increase was recorded in expenditure

Item	2019	2018	Increase	% Increase
Total Assets	211,182,244	204,945,498	6,236,746	3.04
Members' Loans	211,182,244	170,734,173	3,352,457	1.96
Members' Shares	164,845,951	164,684,871	161,080	0.10
Total Income	18,829,365	17,247,974	1,581,391	9.17
Total Expenditure	12,315,925	11,914,293	401,632	3.37
Net Surplus	6,513,440	5,333,681	1,179,759	22.12

Technology:

Debit Card:

Following approval at the 37th Annual General Meeting, the International Debit Master Card offered through LinCU Limited was launched in September 2019.

To date there has been very low card enrollment and usage by members, which has resulted in higher than expected cost to SECU and members alike and this has led to a termination of the agreement. However we wish to advise that negotiations are currently underway and progressing well with another card provider that will result in greater benefits to all.

Online and Mobile Services

I wish to remind all members that our online and mobile services are available and urge you to sign up and utilize these facilities, more so as we operate within the new normal during the pandemic.

You can save valuable time and money while at the same time keeping safe by conducting your day to day financial affairs within the comfort, safety and convenience of your own space.

Corporate Vision:

The current Strategic Plan covers the period 2017 to 2020 and we are happy to report that the majority of the Goals have been achieved. Therefore as we chart the way forward 2021 and beyond through prudent management and strategic thinking, we will pursue a path of measured growth, institutional strengthening and governance to ensure that we continue to enjoy sustainability, productivity and efficiency

Infrastructure:

We continued to work closely with the Architects on the new head office building and to date while several statutory approvals were received we are awaiting approvals from the Regional Corporation and the Ministry of Works. Further details are provided in the Board report under Introduction and Tenders



Committee. The remodeling of the Tobago office was completed while other general improvement works were carried out at the other offices.

Policy Manual:

The preparation of policies is an ongoing process since amendments are required as the climate changes. The Committee has completed many key policies, standard operating practices and terms of reference for sub-committees over the period.

A comprehensive review of the bye-laws was undertaken and details are contained in the Board report and Resolutions.

Junior Executive Programme:

The Education Committee continues to mentor and support the members in this programme who have been very receptive to the knowledge being imparted. The Annual Summer Internship Programme was conducted successfully again in 2019 together with other activities as contained in their report.

Other Activities:

As we continue to operate in a holistic manner several other activities were conducted during 2019 details of which can be found in both the Board and Education Committee reports.

Conclusion:

In closing I wish to express sincere thanks and gratitude to the Board of Directors, Members of the Supervisory and Credit Committees, Members of the Junior Executive Programme, Management and Staff for their support, commitment and dedication which they have all displayed during the last year. Also thanks to the Co-operative Development Division, the Credit Union League and other key Stakeholders.

To you our valued and loyal members I wish to thank you for the trust and confidence which you have placed in SECU Credit Union and I look forward to your continued support, involvement and participation in everything which the Credit Union has to offer.

Finally, as we continue to operate in unprecedeted times, I urge you to observe all the established protocols and guidelines to ensure the safety of all.

Respectfully submitted

Ingrid Carpette
President



MINUTES OF THE 37th ANNUAL GENERAL MEETING OF SECU CREDIT UNION COOPERATIVE SOCIETY LIMITED

HELD ON SATURDAY 27THAPRIL 2019

1.0 CALL TO ORDER:

President Ingrid Carpette called the meeting to Order at 1:08pm and invited all present to stand for the National Anthem and the recital of the Credit Union Prayer.

2.0 INVOCATIONS:

Mr. Satnarayn Maharaj represented the Hindu community, Mr. Shafraz Mirza represented the Muslim community and Ms. Sharon Stephens represented the Christian community. All gave praise and asked for Blessings for the day's success and its proceedings.

3.0 SAFETY BRIEFING:

The Safety Briefing was given by the Vice President -Director Lois Carmino and sensitized members to emergency exits, areas for rehydration and other important information, whilst on the compound of NESC (National Energy Skills Center).

4.0 WELCOMING ADDRESS:

A special welcome was extended to the members and the head table was introduced (from left) Mr. Shafraz Mirza- General Manager; Ruthven Goddard- Secretary; Lois Carmino- Vice President, Ingrid Carpette- President, Pascall Marcellin- Treasurer, Juliet Huggins, Director, David Trim -Assistant Secretary; Peter Walter Bostic, Director and Shivaughn Murray, Director.

Guest included, Ms Varlene Mewalal, Attorney at Law of Girwar and Deonarine, Ms. Joanne Baptiste and her team from Sagicor Insurance, the Co-operative Division -Mr. Ron Anderson, representatives from the CUNA establishment and Mr. Ramnarine Ramdass, Auditors Ramdass and Company Members of SECU Staff and the Junior Executive (mentorship programme) were also acknowledged.

5.0 CREDENTIAL REPORT:

The Credential Report read that at 1:00pm two hundred and twenty-five (225) members were present. The meeting was duly constituted.

6.0 NOTICE OF ANNUAL GENERAL MEETING:

Director Ruthven Goddard –Secretary to the Board was invited to read the ‘Notice convening the meeting.’ Pleasantries were conveyed to all in attendance and with all protocols observed Director Goddard proceeded to read the notice which was contained on page 5 of the annual report



7.0 ADOPTION OF THE STANDING ORDERS:

Director Goddard was again invited to read the ‘Adoption of the Standing Orders’ and directed members to page 7, numbered 1 to 15 of the AGM Brochure. He asked that the Standing Orders be taken as read, where ALL WERE IN FAVOUR (without abstentions or any against) following which the President asked for a motion to accept, which was so moved by Member Ann John and seconded by Member Wayne Mason.

A motion was also moved to have the Brochure taken as read, where the majority vote was accepted and so moved by Member Angeline Ayow and seconded by Member Ann John.

8.0 CREDENTIAL REPORT

The Credential Report read that at 1:30pm three hundred (300) members were in attendance

9.0 PRESIDENT’S ADDRESS:

The Vice President – Director Lois Carmino invited SECU’s President- Director Ingrid Carpette to the lectern, where she delivered her report.

President Carpette acknowledged the Head Table, Specially invited guests, SECU’S Management and Staff, Junior Executive and valued members. She re-iterated that the year 2018 had been a remarkable and historic one for all at SECU Credit Union.

Updates were provided on the following:

(i) Financial Performance: The Credit Union continued to record growth in its total assets, members’ loans and shares, in spite of a relatively dormant economy, coupled with rising costs, the closure of Petrotrin, high levels of retrenchment at TSTT, and job losses across several other sectors. Despite all of this, SECU was able to successfully manage our 2018 total expenditure with only a marginal increase. President Carpette continued that such negative aforementioned impacts could have a spill over effect into 2019, further influencing the economy, however she remained confident that through prudent financial management, we will continue to record a success.

Members’ loans increased by \$5.3 m, however the total income was negatively affected, due to many members facing challenges in honouring their commitments. Close collaboration with those members to regularise their accounts were instituted.

The mandated implementation of the ‘IFRS9 Accounting Standard’ was put into effect, with focus on expected losses rather than general provisioning after a loan becomes delinquent. Our emphasis was placed on the granting of loans and thereafter delinquency management follow ups. This has been dealt with through the strengthening of our Delinquency department and its staffing (employment of a Recoveries Co-Ordinator), together with securing the services of a collection agency to effectively manage the level of delinquency.



(ii) Financial Breakdown

The President provided the following financial updates.

Item	2018	2017	Increase	% Increase
Total Assets	204,945,498	196,919,191	8,026,307	4.08
Members' Loans	170,734,173	165,451,193	5,282,980	3.19
Members' Shares	164,684,871	159,596,912	5,087,959	3.19
Total Income	17,247,974	18,743,770	-1,495,796	-7.98
Total Expenditure	11,914,293	11,512,240	402,053	3.49
Net Surplus	5,333,681	7,231,530	-1,897,849	-26.24

Technology – the Debit Card. (LinCU)

This card facility will provide international access to members with the following benefits:

- Ability to shop online
- Access to foreign currency
- The use of all ATMs locally and abroad.
- And safety through the use of chip and pin security.

(There was a reminder of the Debit Card station for interested members.)

(iii) Other areas of focus included:

a. Online and mobile services (Facilitating transactions at all branches through the Kiosks and WIFI availability)

b. Corporate Vision and the key areas (Ref; Strategic Plan 2017-2020)

- Human Resource Management
- Institutional Management/Operating Systems
- Information Technology
- Financial Management
- Marketing

President Carpette was pleased to report that many of our main goals had been achieved or were in progress resulting in:

- The debit card facility.
- Preparation for the construction of our new Head Office building.
- Increase in investment of traded securities.
- Increased market share through membership growth.
- Completion of key policies.



c. Infrastructure:

Building designs were completed by the Architect K S Holder. The plans and other requirements were submitted to the Town and Country Planning Division and a response was currently awaited.

d. Health and Safety standards:

General improvement works were facilitated at the Chaguanas and Princes Town branches, while plans are being reviewed for the Tobago branch as well.

e. Policy Manual.

The Policy and Bye-laws Committee continues to work towards the creation of a comprehensive policy manual together with completion of the other policies which include Human Resource Management, Delinquency, IT Resources and Communication System. All of which must be noted were very large policies.

f. Junior Executive Programme.

Growth and development forms part of the training of the Junior Executive. In this regard the Summer Internship programme continued in 2018 with three members being trained. We are also pleased to update that two members were currently serving on the Board of Directors, whilst two others will be contesting the elections today.

g. Other activities included:

- Donation to charitable causes included the fire victims in California.
- Membership orientation sessions.
- Membership training programmes.
- Bursary awards function.
- Children Christmas Party.
- SECU Credit Union Month opening ceremony.

In closing, the President expressed sincere thanks and gratitude to the Board of Directors, Members of the other Statutory Committees –(Supervisory and Credit), Members of the Junior Executive Programme, Management and Staff for their support, commitment and dedication, which she stated were displayed during the last year. Expressions of thanks were also conveyed to the Co-operative Division, the Credit Union League of Trinidad and Tobago and other stakeholders, valued and loyal members who continue to support and participate whilst placing their trust and confidence in SECU Credit Union.

10.0 MINUTES OF THE 36th ANNUAL GENERAL MEETING:

Members were directed to pages 12 through 26, and the President recognised Member Keith Gibson, who enquired if there would be a return to the President’s Address,(as he had some concerns). The President responded in the affirmative.

The Preseident invited Member Gibson to proceed with his concern.



Member Gibson stated that in SECU’s History this was the first time that a negative variance was being recorded (with reference to past years) and in his mind, as a shrewd President, or a manager of our resources, it would have been a red flag, which signalled that ‘something was not right.’ He reminded that part of the organization’s philosophy is to provide thrift, where Members must save for a rainy day, which he claimed was not happening. He placed emphasis that in 2016 members saved almost \$13 m and the variance was 8.79% as opposed to current 3.19%.

Commenting on the debit card, he reminded that members were utilising their own money and not that of the credit union, which signalled to him that the philosophy had left this credit union. He concluded by saying “Nothing from nothing leaves nothing.” (see page 24, last paragraph)

The President reminded Member Gibson of the impact of the Retrenchment as well as the new accounting system which was implemented to make provisions for futuristic loans which would affect the ‘Net surplus’. President Carpette assured that everything was transparent and recorded in the Brochure. She also referred to members’ shares of \$164m in 2018, validating that members were indeed saving.

The President continued from page 12, asking for any omissions or corrections.

- There was a correction on page 14 under the last line of “financial marketing” which should read “financial management and marketing”.
- Continuing through the pages to page 23, 2nd paragraph,
The structure of the sentence should read “Mr. Regis insisted that a budget should have been presented for the drawing, as opposed to a budget for the building.”

Without further omissions and corrections, the President called for a motion to confirm the minutes which was so moved by Member Brenda Nicholas and seconded by Member Curtis Alleyne

11.0 BUSINESS ARISING OUT OF THE MINUTES

The President directed the Meeting to pages 13 through 26.

There were no conversations on this item.

12.0 BOARD REPORT:

The President then directed the Meeting to pages 27 through 39 and alerted Member Gibson to page 30 - Total Equity and Liabilities, and referred to the net surplus again, where the total expenditure reflected an increase by \$400,000.00 or 3%, (comparing 2018 to 2017), It was also shown that the main increase was the provisioning for the expected loan losses in keeping with the IFRS9 accounting standard, which became effective on 1st January 2018.

Focus was then placed on page 32- Delinquency Report'

Which stated “During June 2018 the credit union continued to experience negative effects of the ArcelorMittal closure, as many accounts were not serviced at all, or not serviced as agreed, therefore,



Annual Report 2019

“Inspiring Hope For A Global Community”

contributing to high levels of delinquency. The challenges were further compounded with the closure of Petrotrin, the downsizing of TSTT and many other adjustments, such as salary cuts and loss of jobs across many other sectors.”

The President also continued and referred to the personal and unsecured loans, where the Credit Committee received support and recommendation from the Board to venture into a new avenue to engage a collection agency, as it had become evident that the Office of the Commissioner had become saturated with the overwhelming influx of delinquent members file submitted for judgement.

The President justified that the credit union was taking action in an effort to be more viable.

The President recognised Member Gibson who summarised that it appeared that ‘Sharetec’ was responsible for the shortfall in the figures, to which President Carpette responded that this was not the case. She reminded that Sharetec was a ‘software’. Member Gibson again made reference to the \$400,000.00 expenditure, to which the President responded that with the Accounting system, provisions had to be made before granting of the loans, to which Member Gibson was satisfied with the explanation.

The President then directed members to page 33 through 39 consisting of the following reports Social events, Information Technology, Health and Safety. Building and Grounds, Marketing, and Education Committees.

Page 38 comprised of the General Activities, (WOCCU and CCCU attendees) followed by Obituaries and the acknowledgment of our stakeholders.

Page 39 concluded the Report with the attendance register for the Board of Directors and the outgoing officers of the Statutory Committees namely, The Board of Directors , Supervisory and Credit Committees.

The President called for a motion to accept the Board and Committee Reports, which was so moved by Member Ann John and seconded by Member Anthony Brathwaite.

All were in favour with neither abstentions nor anyone against.

The President recognised Member Dillon Haynes, who questioned whether Sub- committees (Bye Laws and Policy) would also have a policy (SOP) developed and what would be that time frame. He emphasised this Committee involved the General Manager and other Managers and as a Management team, a generated report showing ‘meeting attendance’ was required as well as for other Ad Hoc Committees.

The President assured that this request could be considered for facilitation.



13.0 CREDIT COMMITTEE REPORT:

The President directed members to pages 42-44 and reminded that the Report was already taken as read. She invited the Chairman of the Credit Committee – Mr. Curtis Alleyne to field any questions.

Member Dillon Haynes was recognised who commented on the attendance records. He highlighted that some members were absent for as many as five (5) meetings and he also noted that Alternates were not included.

The Credit Committee Chairman responded that the member in question was Ms. Angeline Ayow who was on injury/ ‘sick leave’ at the time, however due to the on line provisions of the Sharetec system, Ms. Ayow was able to fulfil her obligations ‘offsite.’

In the matter of the Alternates, Member Dillon was advised that ‘Alternates’ were not included as Officers and therefore did not form part of the meetings.

Without further questions a motion was called to accept the Credit Committee Report, which was so moved by Member Anthony Brathwaite and seconded by Member Ann John.

All were in favour with neither abstentions nor any against.

14.0 SUPERVISORY COMMITTEE REPORT:

The President directed the members to pages 45 through 47 and reminded that the report was already taken as read. Director Carpette requested the Chairperson of the Supervisory Committee- Mrs. Althier Alleyne to field questions.

Without any questions, the President requested a motion to accept the Supervisory Committee Report, which was so moved by Member Valarie Figaro and seconded by Member Wayne Mason.

All were in favour with neither abstentions nor any against.

The President then re-directed the Meeting to pages 40-41 – the Education Committee Report and apologised for the skipping of this report.

President Carpette invited the Education Committee Chairman - Director David Trim to field questions.

There being no questions, The President requested a motion to accept the Education Committee Report which was so moved by Member Lee Moore and seconded by Member Adrian Regis.

All were in favour with no abstentions or any against.

15.0 AUDITOR’s REPORT AND FINANCIAL STATEMENT:

The President invited Ms. Vidya Ramdass from Ramdass and Company to present the Auditor’s report, which was found on pages 51 to 53.



With all protocols observed Ms. Ramdass read the report which placed emphasis on the Financial Position as at 31st December 2018 and the Statement of Comprehensive Income, Statement of Changes in Members Equity and Reserves, and Statement of Cash Flows for the Year then ended, with Notes to the Financial Statements including a summary of significant accounting policies.

She stated that in their opinion, the Financial Statements presented fairly in all material respects the financial position of the Society as at 31st December 2018 and its financial performance with its cash flows for the year then ended in accordance with international financial reporting standards.

Ms. Ramdass thanked the management and staff for their co-operation and assistance throughout the audit as well as to congratulate the Board of Directors on their 37th Annual General Meeting with best wishes for continued success.

The President thanked Auditor Ramdass and requested the General Manager – Mr. Shafraz Mirza to present the Financial Statements contained on pages 54 to 57.

15.0 FINANCIAL STATEMENTS: (reference to page 26 first paragraph)

Mr. Shafraz Mirza recognised member Keith Gibson who indicated that almost \$1.7 m was lost in interest in 2018 and required an explanation.

Member Gibson also enquired into the increase by 160% in bank charges to the tune of \$184,000.000 (greater than that of 2017).

Mr. Mirza responded that ‘no money was lost’ and interest on loans of \$15.9m was recorded. (When compared to the previous year, it was a reduction), due to the fact that the levels of delinquency were very high during 2018. He continued that we had experienced that high level of delinquency from the ArcelorMittal Plant closure, and other job losses and salary cuts which rippled into non payment of loans and for which Members would have found it financially difficult. The remedial action of restructuring those members loan was undertaken to derive a better position.

On the subject of the overdraft, Mr. Mirza explained that there was no liquidity issues as the facilities were utilized as and when needed. Regular deposits would be made during the month to reduce/clear the overdraft balance and further interest was only charged on the amounts used..

Member Gibson responded that the question was only partially answered since it was evident that the \$6 m was almost fully maxed out (\$5.4m reached) which should be intended for short term usage (\$1m from Roytrin, Republic Bank, Royal Bank, and the 5 million from FCB)

Member Gibson required an explanation as to what percentage of this \$170 m which was lent to members in 2018 came from the current account or from which running account. (He made reference to the 2015 Brochure and the \$7.81m from the current account to lend \$159m, thereby deducing that \$81m came from the Overdraft.) Member Gibson went on to question whether the heavy usage of the overdraft resulted in the reduction of the dividends to 2.65%.



Mr. Mirza reiterated that the Overdraft is only used as and when required and even though we closed the year on that figure, it did not mean that we ran that high amount. He clarified that for some months we would not have entered into this overdraft facility and further informed that the position to-current date just reflected an overdraft of \$2m.

It was all a question of timing.

Member Gibson was not convinced and stuck to his position that the overdraft was extremely high. Mr. Mirza attempted to appease the member by reiterating that the bank's money is utilised at a lower interest rate than what SECU would have lent, which is a fundamental principle in business.

Mr. Mirza directed the meeting to page 75 and reiterated the point that the overdraft was used on a needs basis and further explained that the credit union had \$11.0 million dollars readily available in both the FCB Abercrombie Fund and the Unit Trust and therefore had no cash flow challenges.

With member Gibson now satisfied with the clarification, thanked Mr. Mirza who continued to page 58 through to page 82.

The President thanked Mr. Mirza and requested a motion to accept the Financial Report, which was so moved by Member Kenneth Medina and seconded by member Brenda Nicholas.

All were in favour with none against

One (1) abstention recorded– Member Adrian Regis.

At this point The President announced that tokens would be distributed after the election results were completed.

16.0 CREDENTIAL REPORT:

At 2:25pm there was an attendance of 581 members

17.0 NOMINATIONS COMMITTEE REPORT:

The Nominations Committee Chairman – Director Peter Bostic was invited to present this report found on pages 83 to 89.

Member Dillon Haynes was recognised and recounted that over the last two (2) years the Nominations Committee was declining in numbers (from 5 to 4 now 3). He asked the Committee Chairman -Director Bostic for an explanation as to the fluctuations, who responded that the General Manager provided back up support making the number 4. Director Bostic further stated that there was difficulty experienced in having members offer themselves for office.

Member Haynes was not convinced nor satisfied with the response from Director Bostic and further commented that the General Manager had a ‘full plate’ having noted that he was on several Committees and commended him for wearing ‘several hats’. However he emphasised that a procedure was required



in going forward. Director Bostic committed to bringing this concern to the Board of Directors. Member Ann John was recognised and enquired as to the relevance of the General Manager being on the Nominations Committee, to which the Nominations Committee Chairman –Director Bostic corrected that the General Manager was not a member of the Committee but provided support. Ms John conferred that if that was the case then the General Manager should also lend support to the other Statutory Committees (Credit and Supervisory).

Director Bostic responded that the General Manager’s involvement in the other Committees was already in effect.

Without further questions, the President asked for a motion to accept the Nominations Committee Report which was so moved by Member Ann John and seconded by Member Ewart Reyes.

All were in favour with neither Abstentions nor any against

18.0 CREDENTIAL REPORT

It was reported that at 2:35pm there was an attendance of 607 members and Registration was officially closed.

19.0 NOMINATIONS PROCESS:

The President requested the Returning and election officers to proceed with the process and directed the Meeting to the nominee information contained in the Brochure

Co-operative Officer Shelly Charles-Williams representing the Office of the Commissioner for Co-operative Development Division, Ministry of Labour and Small Enterprise Development commenced the process and introduced her team consisting of : Ms Charlene Mylan, Ms Carlene Cayenne, Mr. Ron Anderson, and Ms Jennifer Collier-Hyacinth with the assistance of the Junior Executive in the distribution of Ballots.

Mrs. Charles Williams re-iterated that there would be one (1) ballot per member and any fold, crease or markings on the ballot sheet would be considered a rejected ballot. With the raise of the hand another ballot paper will be issued (for the spoilt one). Full circle next to the candidate of choice was required.

The nominees for the Supervisory Committee were identified at the front of the Meeting as their profiles were viewed in the Brochure as follows:

- Althier Alleyne
- Kenneth Medina,
- Claudette Phillip (had indicated that she was unavoidably absent but would have passed through the nominations process)
- Keron Pujadas



- Marissa Ramkissoon
- Eastlyn Samuel.

Members were asked to vote for three (3) candidates

The nominees for the Credit Committee were identified at the front of the Meeting as their profiles were viewed in the Brochure as follows:

- Curtis Alleyne
- Angeline Ayow
- Anthony Brathwaite
- Gail James
- Elizabeth Johnson-Mason
- Leslie-Ann Lemo
- Ewart Reyes
- Richard St. Cyr

Members were asked to vote for five (5) candidates

The nominees for the Board of Directors were identified at the front of the Meeting as their profiles were viewed in the Brochure as follows:

- Lois Carmino
- Ruthven Goddard
- Mikhail Moolchan
- David Trim
- Charlene Williams

Members were asked to vote for three (3) candidates

Members were then invited to submit their completed nomination forms (face down) in the ballot boxes found to the front of the Meeting whilst having their hand bands removed. The ballot boxes were shown to be empty

The members who were physically challenged were assisted by an Officer to have their nomination form collected and placed in the ballot boxes to the front.

Rose IT then conducted the electronic ballot counting whilst the meeting continued.

The Meeting was then returned to the President who reminded members that the Meeting would continue with Door Prizes, Presentation of the LinCU Debit Card Facility and the New Building construction, Budget 2019 and Adoption of Resolutions.



20.0 PRESENTATION 1- CONSTRUCTION OF THE MAIN HEAD OFFICE BUILDING:

The Treasurer of the Board – Director Pascall Marcelin was called upon to make the Presentation on the construction of the main Head Office building and its update as well as the Debit Card facility.

Director Marcelin directed members to the front of the Brochure where the prototype of the new building was displayed. He was pleased to announce that in going forward the AGM would be housed in this new Building.

He updated that approval was granted by the Commissioner’s Office to commence the first phase of this project, which will occupy the North of the existing building at #101 Southern Main Road, California and will comprise of a multi-storey, high-rise building at an estimated cost of twenty million dollars (\$20m), which will entail a conference hall/ meeting hall that will accommodate up to six hundred persons.

He continued to update that an application was made in November 2018 to the Town and Country Planning Division for final approval of the drawings. Officials of this Division conducted a site visit in February 2019 thereafter a boundary survey of our lands was completed by a licensed surveyor, which was a requirement to re-establish our boundaries at our existing address. The designs were now 80% completed and these included architectural designs, mechanical, electrical, plumbing services, structural and civil designs.

Director Marcelin reminded that at the last AGM, we had estimated the building to cost circa \$20m, of which we had proposed \$10m of self-financing by putting aside \$300,000.00/mth towards this building fund (budgeted for 17 months to accumulate \$5.1m) He was pleased to announce that we had exceeded that figure and had accumulated \$5.299m (where interest was also being earned). The architects are to be paid (1/3 of the fees) as illustrated initially, thereafter more fees would be payable, as we go to final drawings, tendering etc.

The Treasurer indicated that presently the sum of \$4.6 m had been set aside and he felt confident that the target of \$10 would be met, (for this first phase) and would take care of all the expenses, architect fees, and phased release to the contractors, who will be constructing the building. He reaffirmed that there will be caution in approaching the banks for money emphasising that if SECU could fund the entire project from its cash flows, it would mean that we won’t have to pay the bank’s interest.

Director Marcelin stated that it is hoped that by the next AGM we would have broken ground and started construction of the building. He then invited questions from the floor.

Member Keith Gibson was recognised and alerted the Meeting to these Architects having a history of not visiting the ‘site’. Director Marcelin assured the member that his concerns were noted and informed that the architect was on a fixed price contract for all of the drawings. including the final drawings



Member Adrian Regis was recognised and enquired as to whether the fixed price for the drawings also included amendments due to mistakes or corrections caused by engineering flaws, to which Director Marcelin responded in the affirmative that the price included everything up to even getting the final tender package and all amendments.

Member Regis further enquired into the ‘quantity surveyors’ and whether a tendering process will be enforced, to which Director Marcelin responded in the affirmative emphasising that this was a requirement to obtain the best.

Member Christopher Alleyne was recognised who stated his concern as to whether a legal team would be supervising the Management of the Project so as to forestall any corruption with persons who may be tempted to engage in such a practice.

Director Marcelin assured that the strict codes of governance and conduct under which the Board of Directors operate will continue to apply. Additionally, the Supervisory Committee and the Commissioner’s Office provides supervisory oversight.

Member Adrian Regis was again recognised and shared his concern that the Building and Grounds Committee should familiarise themselves with the Building codes of FIDIC (International Construction laws.)

Director Marcelin responded that it was not yet decided whether a FIDIC type contract or a general customized contract would be utilised, since the FIDIC had very rigid rules, however Member Regis insisted that FIDIC was the way to go.

With the member’s concern noted and without further questions, the second presentation was conducted which involved the Debit card facility.

20.1 PRESENTATION 2: LinCU DEBIT CARD FACILITY:

Director Marcelin referred to the contribution made by Member Keith Gibson and his views on the Debit Card (See page 8 Paragraph 5) and justified the extension to SECU’s services.

He solidified that with the use of the Debit card, both the institution and the members would benefit as opposed to the Banks where only the Shareholders benefit. All profits derived from the card’s usage would be returned to the members of the Credit Union (as owners of the Institution) and shared the History of Lincu having been formed in 2007 by four shareholder Credit Unions (Rhand, Police, Teacher’s and TECU) with the primary purpose to develop and implement an electronic payment system to be owned and utilised by the entire Credit Union movement was shared .

Director Marcelin (Treasurer) continued to educate on the benefits of acquiring this Debit Card by illustrating that members can load and access up to TT\$30,000.00 per day (with withdrawal access as well at the ATMs) and up to fifteen (15) purchases at point of sale locations.



Other benefits of this Debit /Master Card was also shared:

- Up to five cash advances per day
- Up to five co-cards on the principal account
- Chip and pin security
- Operating from members Deposit account
- Local and International access (US\$)
- Revolving line of credit (say \$15,000.00 and operating like a Credit Card with interest being paid on the outstanding daily balance.) (Much like an overdraft)

Director Marcelin informed that there were opportunities available for taking back income from the banks, by providing an attractive interest rate (Reference to member Gibson’s concern on page 14 –item 15 and the conversation under Financial Statements.) He also reminded that the Bank’s credit card interest was about 2% (or 24% per annum).

Director Marcelin referred to LinCu’s representative Mr. Kent Byer to address the matter of making payments directly to the card. Mr. Byer intimated that all funds deposited must indicate ‘a source of income’ so as not to contravene the FIU regulations and that these funds must be channelled through an institution for verification.

Member Ann John was recognised and she enquired as to when she will acquire the Debit Card to which Director Marcelin informed that SECU must first acquire a ‘threshold number’ to gain income and hence this was being addressed before a commencement date was established.

Director Marcelin re-iterated that the line of credit will be a top up on what the member(s) already have in their deposit accounts. Members would need to qualify and therefore everyone would not have the same line of credit.

Member Ann John was again recognised and enquired as to the quantum of signed up members,(as some members were not aware before today’s AGM for whatever reason) to which Director Marcelin responded in the amount of circa 500 who had shown interest, post the survey conducted which yielded 95% of the membership. He continued that the cost of the card would be \$200.00, (\$100.00 will be the annual fee and \$100.00 towards the initial deposit.) The income from the Loan fee will be shared with LinCU.

Without further questions Director Marcelin concluded the presentation by apologizing to those members who did not form part of the survey process (which was neither intentional nor deliberate on SECU’s behalf) but had the opportunity to sign up at today’s AGM.

The Meeting was returned to the Chairman and President Carpette, who thanked the Director for the informative presentations.



21.0 BUDGET 2019

The General Manager- Mr. Shafraz Mirza was invited to present the 2019 Budget and drew attention to page 90 of the Brochure where he highlighted the following

- Total income of \$19.9 m
- Expenditure of \$13.9 m, expected to close the year with a net surplus of \$5.9 m

There were no questions on the Budget 2019 and the Meeting was returned to the President who asked for a motion to accept the Budget, which was so moved by Member Angeline Ayow and seconded by Member Elizabeth Phillip

All were in favour with neither abstentions nor any against.

22.0 RESOLUTIONS:

The President directed the meeting to The Resolutions found on pages 91-92 which stated:

i) Be it resolved that this 37th Annual General Meeting accepts the recommendations of the Board of Directors to pay a dividend of 2.65% on fully paid up shares of which 20% will be credited to members' shares and 80% payable by cheque. Funds will be deposited on the ordinary deposit account, where the cheque payment is not required.

The President asked for a motion to accept the Resolution, which was so moved by Member Kenneth Medina and seconded by Member Ann John.

All were in favour with neither abstentions nor any against

ii) Be it resolved that this 37th Annual General Meeting accepts the recommendations of the Board of Directors to pay an Honorarium to all Elected Officers who served during the 2018/2019 term of 4.53% of the retained earnings, which is equivalent to \$211,445.00.

The President asked for a motion to accept the Resolution, which was so moved by Member Wayne Mason and seconded by Member Robert Murray.

All were in favour with neither abstentions nor any against

iii) Be it resolved that this 37th Annual General Meeting accepts the recommendations of the Board of Directors to appoint R. Ramdass and Company as Auditors for the period ending at the conclusion of the next Annual General Meeting.

The President asked for a motion to accept the Resolution, which was so moved by Member Mikhail Moolchan and seconded by Member Ewart Reyes.

All were in favour with neither abstentions nor any against



iv) Be it resolved that this 37th Annual General Meeting accepts the recommendations of the Board of Directors to have 225 accounts valued at \$975,579.79 be written off during the 2019 financial year against the provision of delinquent loans.

(Note: SECU Credit Union Co-operative Society Limited utilizes all the options available to recover bad debts or delinquent loans. However, all efforts to recover 225 accounts valued at \$975,579.79 have proven futile.

Nonetheless, Collection efforts were still in progress even though write-offs have occurred. Contained on page 92 is the breakdown for such accounts and the loan balances as follows:

STATUS	NO. OF ACC	LOAN BALANCE
Uneconomical to pursue	66	\$23,665.00
Uncollectable	154	\$931,013.19
Deceased	5	\$20,901.60
TOTAL	225	\$975,579.79

Note:

- Uneconomical to pursue – The balances are relatively small for any further action.
- Uncollectable – Members are unemployed, have migrated and/or are not in possession of the means/assets from which the debt can be settled.
- Deceased – There are no means/assets or insurance policy from which the debt can be settled.

The President asked for a motion to accept the Resolution, which was so moved by Member Adrian Regis and seconded by Member Ann John.

There were two members against this Resolution

The President recognised Messrs. Wayne Cordner from CUNA Insurance, Mr. Marlon Pierre from the Credit Union League and Mr. Kent Byer from LinCU.

23.0 OTHER BUSINESS:

The President invited Mr. Kerel Warrick to present on the Junior Executive Cookout

23.1 JUNIOR EXECUTIVE COOKOUT PRESENTATION:

President of the Junior Executive -Mr. Kerel Warrick informed that there was a planned Cookout featuring a Curry Duck Competition which would occur on the 1st of June 2019 at 5:00pm on SECU's compound. Tickets cost \$80.00 and all were encouraged to support the initiative, which would comprise of food, fun, games etc.



Mr Warrick expressed his gratitude to all for the support that was given in 2018. He further expressed that in going forward it was the ambition of the members of the Junior Executive to aspire to positions on the Board Directors and other Statutory Committees.

The President thanked Mr. Warrick for his presentation and introduced the other members of the team, who were placed on most Committees (along with Alternates) as part of the Mentoring programme.

23.2 The President recognised Member Adrian Regis who had concerns relative to the Marketing Committee of which he was a member and the support required in the Marketing Department, by the employment of a Senior Marketing Officer, who generated a controversial issue regarding status and job title. He sought clarification from the General Manager – Mr. Shafraz Mirza.

President Carpette interjected and stated that the matter was an ‘internal’ issue and one which she preferred to be kept internal.

23.3 The President recognised Member Ann John who enquired as to why the Tobago staff was not in attendance at the AGM and secondly to have Tobago members become more participative in the activities of SECU and that she was available to support as the Liaison Officer.

The President commended the member for her continuing support and expressed surprise that the Tobago Liaison Officers could not address the concerns. The President reminded that efforts had been made to restructure the Tobago Office by addressing adequate staffing and assured that the General Manager will look into the matter.

23.4 The President recognised Member Christopher Adams who was dissatisfied with the ‘meal’ and its presentation. Secondly, Member Adams expressed his displeasure that the microphones were not evenly placed within the auditorium. The President committed to having both issues addressed and

23.5 The President recognised Member Keith Gibson who expressed his disappointment with the exclusion of the ‘Alternates’, which in his view eroded the confidence of members who were offering themselves for election and service. He found it further disenfranchising to members for succession planning as the opportunity did not present itself for them to gain any experience.

He pointed out that ‘new blood’ was needed for new ideas and development.

The President thanked the member for his contribution and indicated that the matter would be looked into.

Director Juliet Huggins and Chairman of the Social Events Committee was invited to draw the door prizes.

24.0 DOOR PRIZES

A special draw for Cuna sponsored Prizes were performed and Director Huggins was pulled as the winner. Having declined another number was pulled and the winner was President Carpette, who also declined the prize which resulted in a third pull and produced Member Cherelle Duncan John as the winner.



Other winners included:

- Sharon Joseph
- Kayla Haynes
- Safa Mirza
- Lyle Hoyte

The Door prizes were suspended to obtain the Election results.

25.0 ELECTION RESULTS:

The Returning Office (Mrs. Shelly Charles-Williams) was invited to give the results:

Supervisory Committee:

- | | |
|---------------------|-----------|
| • Althier Alleyne | 285 votes |
| • Kerron Pohadas | 223 votes |
| • Kenneth Medin | 208 votes |
| • Claudette Phillip | 167 votes |
| • Eastlyn Samuel | 133 votes |
| • Marisa Ramkissoon | 20 votes |

Elected to serve: Althier Alleyne, Keron Pujadas, Kenneth Medina.

First substitute: Claudette Phillip

Second substitute: Eastlyn Samuel.

Credit Committee :

- | | |
|---------------------------|-------------|
| • Curtis Alleyne | 338 votes |
| • Gail James | 303 votes |
| • Anthony Brathwaite | 253 votes |
| • Elizabeth Johnson-Mason | 247 votes |
| • Ewart Reyes | 202 votes |
| • Richard Sincere | 184 votes |
| • Angeline Ayow | 178 votes |
| • Leslie-Ann Lemo | - 115 votes |

Elected to serve: Curtis Alleyne, Gail James, Anthony Brathwaite, Elizabeth Johnson-Mason and Ewart Reyes.

First substitute: Richard Sincere.

Second substitute: Angeline Ayow.



Board of Directors :

- | | |
|---------------------|-----------|
| • David Trim | 298 votes |
| • Lois Carmino | 290 votes |
| • Ruthven Goddard | 239 votes |
| • Charlene Williams | 218 votes |
| • Mickel Moolchan | 103 votes |

Elected to serve: David Trim, Lois Carmino and Ruthven Goddard.

First substitute: Charlene Williams

Second substitute: Mikhail Moolchan

The President asked for a motion to destroy the ballots both electronically and hard copy, which was so moved by Member Kenneth Medina and seconded by Member Angeline Ayow

All were in favour with neither abstentions nor any against.

The Co-operative Officer congratulated all and further elaborated that based on one of the comments made earlier by a member (Keith Gibson) who spoke to substitutes serving or being able to attend meetings, Officer Charles-Williams indicated that while it might be the option of the Board to decide whether they can attend or cannot attend, the substitutes purpose is to serve in the event of a vacancy which only exists when someone resigns, or if someone dies, or if someone is unable to fulfil that term. However it does not stop substitutes or other persons serving on ad hoc committees or any other, whether it is liaison or otherwise. She urged members to not be discouraged as this is a voluntary Organisation and one where a member can contribute even if not successful at the polls.

The Meeting was returned to the President, who thanked the Co-operative Division for their sterling contribution throughout the election process.

Director Shivaughn Murray was invited to deliver the Vote of thanks.

26.0 VOTE OF THANKS:

Director Murray with all protocols observed thanked all who contributed to the AGM's success.

Special mention was made of Attorneys- Girwar and Deonarine, Chase Financial, Sagicor. Our financial institutions, FCB and RBC, CUNA Caribbean, the Credit Union League, the Co-operative Division under the Ministry of Labour and Small Enterprises Development.

Invocations under the Muslim, Hindu, and Christian faiths. Our Chartered Accountants R Ramdass and Company, The Management and Staff of NESC, Jude's Home style Caterers, Security providers, Sound room productions who provided the sound system , Decorators and other auxiliary providers



We also wish to express our thanks to the janitorial services, ROSE IT in the ballot counting process, LinCU Representative –Mr. Byer and last but not least the Social Events Committee, who were responsible for putting this event together.

27.0 DOOR PRIZES CONTINUED:

The President recognised the sponsors of prizes given by Girwar and Deonarine, Attorney at Law; CUNA Caribbean, 21st Century Insurance, D-EPEC Event Decorator, and Very Exciting Things Suppliers.

Director Juliet Huggins congratulated the following winners Wafa Mirza and Brenda Nicholas. The Vice President – Director Lois Carmino reminded members of the upcoming Golden Achievers Tour to Tobago for those members 50 plus. She also informed that there were two (2) previous tours to Moruga and Lopinot respectively and urge those eligible members to participate in the upcoming Back to the Future tour on June 29th by contacting the Marketing Assistant on extension 116.

The Meeting ended with Director Carmino congratulating those elected to serve and wishing members a safe journey to their respective homes.



REPORT OF THE BOARD OF DIRECTORS OF SECU CREDIT UNION FOR THE PERIOD 2019-2020

INTRODUCTION

The Board of Directors during the 2019/2020 term maintained its focus on key items namely the launch of the International Debit Card through LinCU Limited and the new head office building.

We are therefore pleased to inform that the International Debit Card was launched in September 2019. In order to boost the number of participants in the programme so as to ensure its viability, a lot of effort and resources were placed in marketing through the press, radio, television, flyers, SMS, face book and the website. In addition offices were opened on Saturdays to facilitate the sign up process. However all efforts proved futile and this resulted in the Board having to make a decision to terminate the card arrangement in the best interest of the membership and by extension the credit union as there was an element of recurring cost. Despite the termination of this service we are actively pursuing another option which will be very cost effective for all parties.

We continued to work closely with the Architects on the new head office building and to date statutory approvals were received from Town and Country Planning Division, Fire Services and the Water and Sewerage Authority, currently we are awaiting approvals from the Regional Corporation and the Ministry of Works. Tender packages were subsequently issued to five contractors.

While 2019 had its fair share of challenges with crime, access to foreign currency and labour relations the credit union performed quite well during the financial period even recording a decrease in the overall delinquency level. However in 2020 the effects of the COVID-19 pandemic was felt by all and this negatively impacted the growth of the loans portfolio and the management of the delinquency levels. In addition to the above, we are still experiencing the effects of the closure of Arcelor Mittal since many members have not addressed the status of their accounts.

To effectively manage this, we have been communicating with members, offering deferrals, restructuring of accounts and other measures to assist members to honor their commitments while at the same time being mindful of the financial and social impact of the pandemic. As a means of providing further support a COVID-19 Relief Loan in the sum of ten thousand dollars was made available. The Credit Union did not participate in the Government’s Liquidity Support Programme during the pandemic as there was already a high level of liquidity, in addition the programme required a great level of administrative tasks and reporting requirements.

In spite of the challenges the Board is still able to declare a dividend that is competitive.

We continued to witness healthy cash flows thereby allowing for the disbursement of loans to be undertaken without any challenges. Lending ratios and loan ceiling were increased enabling members to have access to increased financing. With these increased activities and through prudent treasury



management, there was a reduction of \$1.4 million or 27% in the bank overdraft over the financial year. We are pleased to further report that no overdraft facilities have been used from April 2020 to date. SECU continues to be a strong and stable Credit Union and continues to perform well showing signs of growth in key areas such as assets, members' loans and shares which is evident in our overall performance.

This could not have been possible without the collaborative efforts of the Board of Directors, Committees and the Management and Staff, and the loyalty of you - our valued members - who continue to display confidence in the management of our Credit Union.

THE BOARD OF DIRECTORS

The Board of Directors for the 2019/2020 term comprised:

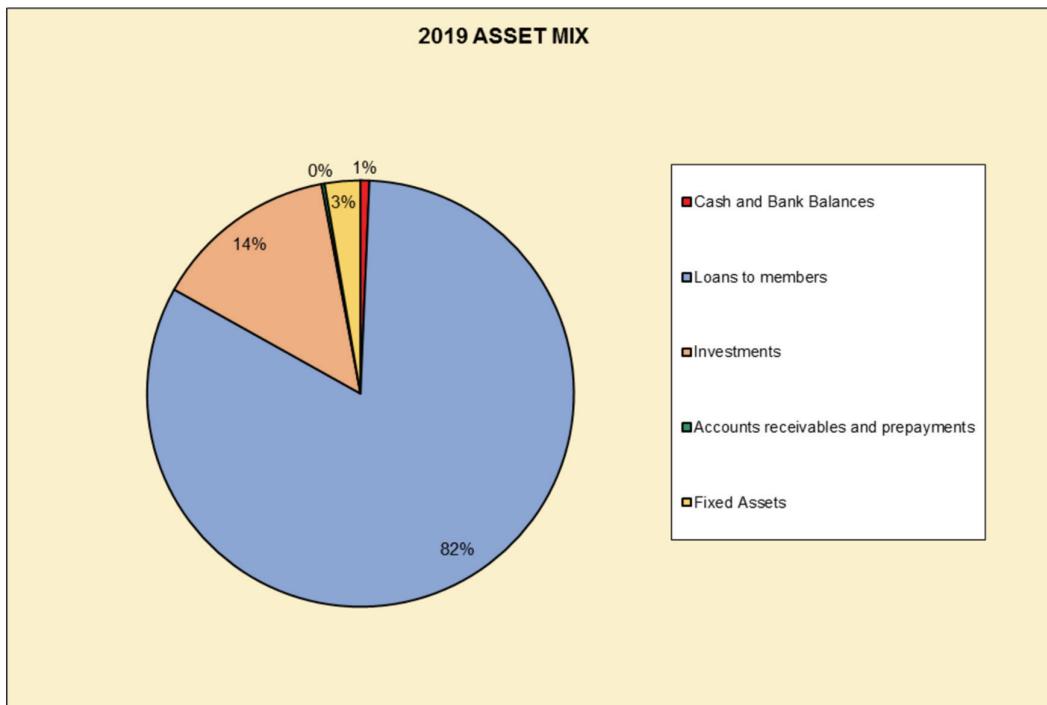
- | | |
|---------------------|---------------------|
| • Ingrid Carpette | President |
| • Lois Carmino | Vice President |
| • Pascall Marcellin | Treasurer |
| • David Trim | Secretary |
| • Brian Beckles | Assistant Secretary |
| • Juliet Huggins | Director |
| • Peter Bostic | Director |
| • Shivaughn Murray | Director |
| • Ruthven Goddard | Director |

FINANCIAL PERFORMANCE

Total Assets

The total asset base increased from \$205.0 million as at 31 December 2018 to \$211.1 million as at 31 December 2019 an increase of \$6.1 million or 3%.

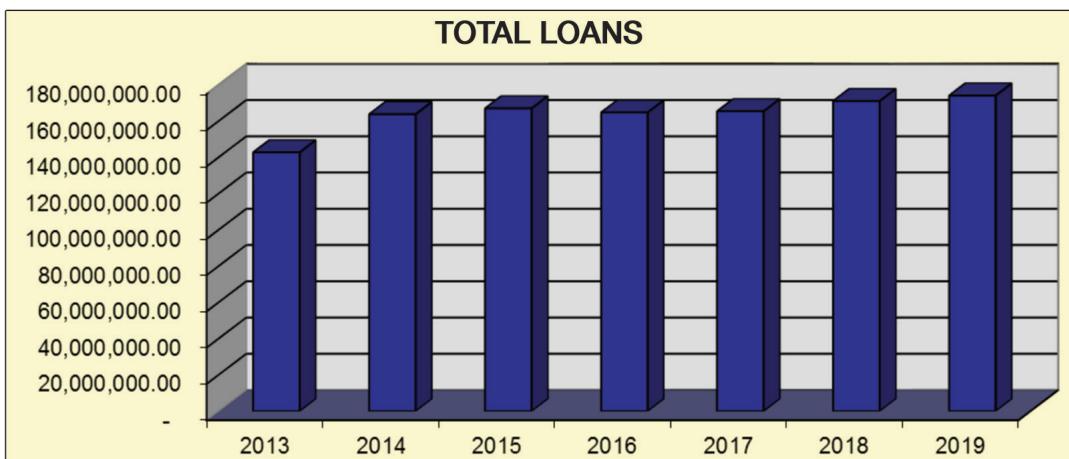
Loans to Members accounted for \$174.1 million or 82% of assets. Ordinary loans accounted for 55%, while Motor Vehicle and Home Mortgage Loans were represented by 16% and 15% respectively. The investment portfolio accounted for 14% or \$29.5 million of the total assets. The quoted investments stood at \$14.1 million, while the non-quoted investments accounted for \$15.4 million.



Loans to Members

Total loans (net of delinquency provision) stood at \$174.1 million. Ordinary Loans accounted for the major portion of the portfolio in the sum of \$97.5 million. Vehicle Loans accounted for \$28.1million and Home Mortgage Loan \$26.5 million. The loans portfolio grew by \$3.4 million closing with a total of \$174.1 million in 2019 as compared to \$170.7 million in 2018.

During the year adjustments were made to the Ordinary and Unsecured Loans where the lending ratio and loan ceiling were increased respectively. This measure provided members with access to increased funding as they were now able to borrow up to two and a half times their shares or up to fifty five thousand dollars unsecured. Specials of no down payment on new vehicles continued throughout the year.

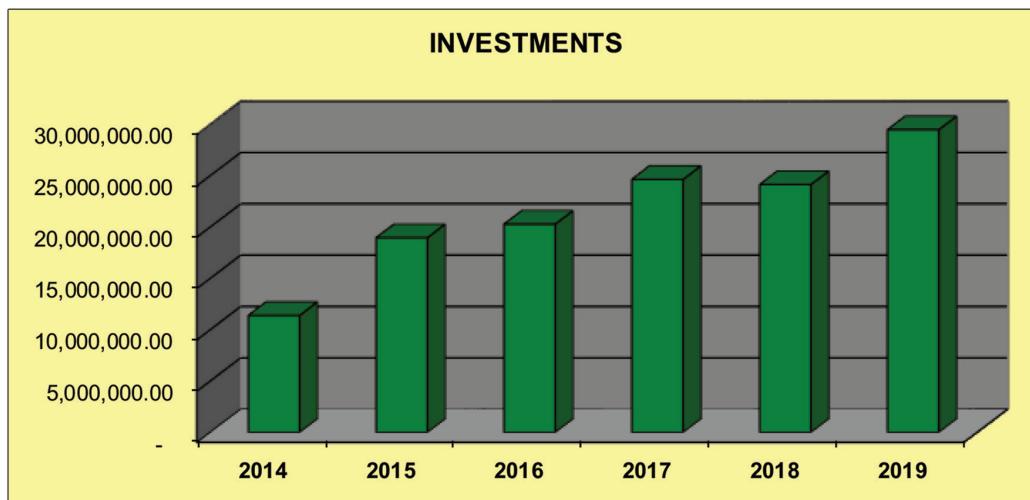




Investments

The investment portfolio reflected an increase of \$1.4 million or 5% in 2019 as compared to 2018.

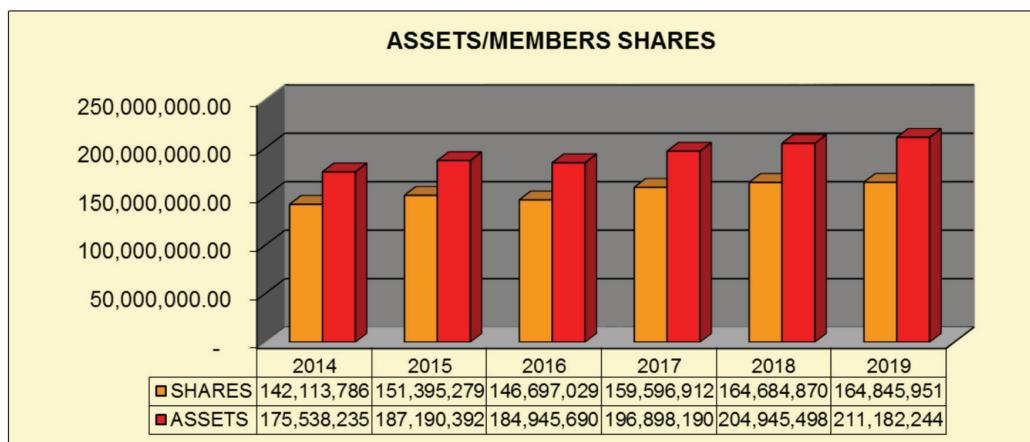
The portfolio totaled \$29.5 million and was divided into quoted investments of \$14.1 million or 48% and non-quoted investments of \$15.4 million or 52%.



Total Equity and Liabilities

The Members' shareholding and deposits stood at \$164.9 million and \$16.3 million respectively.

There was a reduction in the bank overdraft from \$5.3 million in 2018 to \$3.9 million in 2019 amounting to \$1.4 million or 26%.

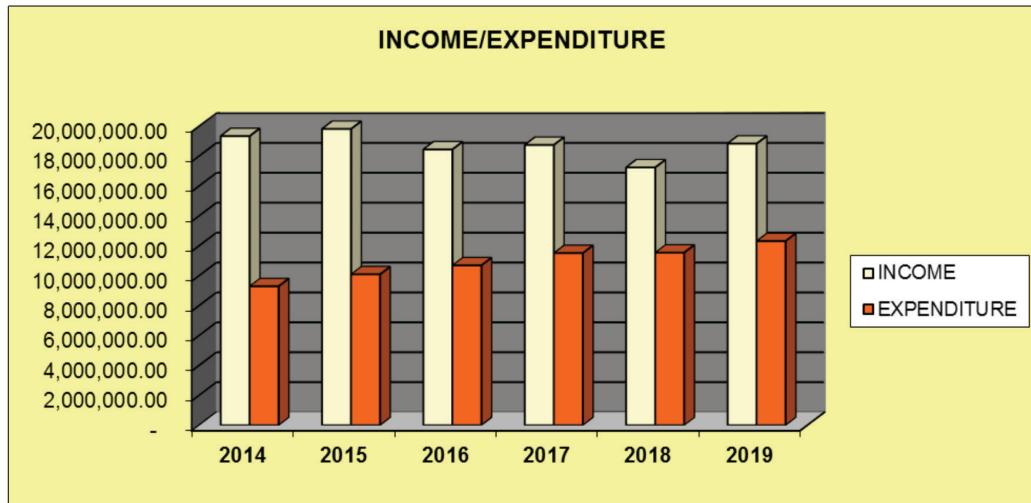




Net Surplus for the Year

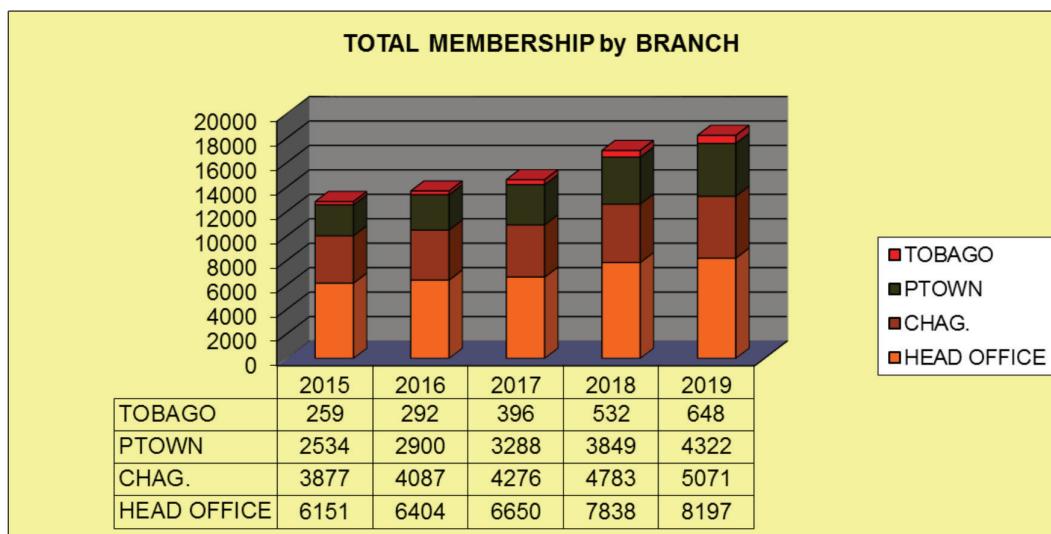
Total income generated for 2019 amounted to \$18.8 million. This showed a increase of \$1.6 million or 9% as compared to 2018. Interest on loans accounted for the sum of \$17.4 million or 93% of total income. There was an increase of \$1.3 million in interest in loans.

There was a marginal increase in total expenditure of \$0.3 million.



Membership

A total of 1236 members joined the Credit Union during 2019 bringing the total to 18,238. This represented an increase of 7% over 2018.





COMMITTEES

Finance, Risk and Compliance

The Finance, Risk and Compliance Committee comprised:

- | | |
|----------------------------|----------------------------|
| • Mr. Pascall Marcellin | Chairman |
| • Ms. Shivaughn Murray | Member |
| • Denise Chinpire-O'Reilly | Member |
| • Mr. Shafraz Mirza | General Manager |
| • Mr. Joseph Timothy | Finance Manager |
| • Mr. Kerrel Warrick | Junior Executive President |

During the year the Committee met in order to review and discuss available investment options, cash flow management, terms and conditions of products inclusive of interest rates review based on market conditions and in general to ensure that the finances of the Credit Union were prudently managed.

Recommendations were also made to the Board of Directors to increase the quoted investments and this resulted in the purchase of shares in:

- First Citizens Bank Limited
- Trinidad and Tobago National Gas Limited (TTNGL)
- Massy Holding Limited
- Republic Financial Holdings Limited
- Scotiabank Trinidad and Tobago Limited
- West Indian Tobacco Company Limited (WITCO)
- NCB Financial Group Limited

Based on the Committee's recommendation, the sum of \$250,000.00, equivalent to 131,500 shares were acquired in JMMB under their Additional Public Offering (APO). The overdraft facilities were prudently and successfully managed and this resulted in a reduction of 27% or \$1.4 million dollars in the closing balance comparing 2018/2019, as a result there was a reduction in the overdraft interest paid for 2019.

The following shows the attendance of the Committee Members.

NAME	PRESENT	EXCUSED
Pascall Marcellin	12	-
Shivaughn Murray	9	3
Denise Chinpire-O'Reilly	6	6
Shafraz Mirza	11	1
Kerel Warrick	9	3
Joseph Timothy *	8	-

* Mr. Joseph Timothy joined the Committee in October 2020.



Bye-Laws and Policy Committee

The Bye-Laws and Policy Committee comprised the following persons:

- | | |
|-------------------------|-------------------------------|
| • Mr. Shafraz Mirza | Chairman |
| • Mr. Pascall Marcellin | Treasurer |
| • Ms. Marlene Zamore | Operations Manager |
| • Ms. Rona Bertrand | Branch Manager – Chaguanas |
| • Ms. Karen Lightbourne | Branch Manager – Princes Town |
| • Ms. Charlene Williams | Member |
| • | |

The Bye-laws and Policy Committee continued to work towards achieving its mandate of compiling a library and data base of all the Policies and Procedures that guide SECU’s operations.

The Committee focused on key areas and were able to present the following policies which were approved by the Board during the period:

- Delinquency Policy
- Computer Equipment Life Cycle Policy
- Terms of Reference for all Board appointed Committees
- Standard Operating Practices (SOP’s) for Customer Service functions as well as the processing of CUNA Insurance claims for loan protection and life savings.

The Committee also reviewed the Bye-laws and have made recommendations for amendments to the following clauses:

- | | |
|----------------------------------|-----------|
| • Membership | clause 4 |
| • Admission | clause 5 |
| • Nominations | clause 10 |
| • Transfer of shares | clause 13 |
| • Board of Directors | clause 28 |
| • Duties of Manager or Treasurer | clause 37 |
| • Supervisory Committee | clause 38 |
| • Loans | clause 40 |
| • Passbook | clause 46 |



NAME	PRESENT	EXCUSED
Shafraz Mirza	10	1
Pascall Marcellin	10	1
Marlene Zamore	7	4
Karen Lightbourne	8	3
Rona Bertrand	10	1
Charlene Williams	6	5

Delinquency Control Committee

The Delinquency Control Committee comprised the following persons:

- Shivaughn Murray Chairperson
- Marlene Zamore Operations Manager
- Rona Bertrand Branch Manager, Chaguanas
- Karen Lightbourne-Demming Branch Manager, Princes Town
- Steve Khadaroo Recoveries Co-ordinator
- Curtis Alleyne Credit Committee Chairperson
- Denise Chinpire-O'Reilly Member
- Andrew Lambkin Member
- Keith Gibson Member

In 2019, the Credit Union experienced gradual improvements in the Delinquency Portfolio with a decrease in the Delinquency Percentage from 11.68% in January 2019 to 10.39% in December 2019 and amounts recovered totalling TT\$6.9 Million over the period January to December 2019.

These changes were due to the employment of a Recoveries Co-ordinator who commenced on May 6th 2019 along with re-staffing of the Delinquency Unit; and the Delinquency Policy being finalised and effected in August 2019.

With the employment of the Recoveries Co-ordinator the Credit Union has been able to increase calls and letters to the membership. There was the introduction of Bad Debt Letters which is the final notice that is issued, once all internal policies have been exhausted. Thereafter, failing which legal or collection agencies would be engaged to remedy the situation. More one on one meetings with chronic delinquent members have been instituted through the Recoveries Co-ordinator to help with refinancing and restructuring of the member's loan which is thereafter forwarded to the Management, Committee and Board for the relevant consideration and approval, where applicable. The Recoveries Co-ordinator has also been able to provide the Collections Agencies with constant support and update on payments received directly by SECU members along with streamline payments in order to effectively account for payments and commission accordingly.



In light of the above, the Committee has been able to notice improvements in the categories less than 12 months of the Delinquency Portfolio. With respect to the over 12 months delinquency portfolio, the Committee and Unit noted that a field approach would need to be considered going forward. Accordingly, the Committee and Unit through the Management and Board have interviewed two (2) potential field Officers whose remuneration will be on a commission basis to provide field support in accessing members falling within the over 12 months category. This engagement is expected to be instituted in 2nd Quarter of 2020.

Essentially, the Recoveries Co-ordinator has become the main point of contact and administrator for the Delinquency Portfolio given the extensive years of experience in recoveries and provides technical support to the Committee and Management in its Delinquency decision making. There has been more in house co-ordination and support through the Loans Department and Branches with the Recoveries Co-ordinator and Delinquency Unit in better addressing Delinquency.

Into 2020, the Committee and Unit continues to use its best efforts in critically and aggressively address Delinquency.

NAME	PRESENT	EXCUSED
Shivaughn Murray	11	-
Rona Bertrand	11	-
Karen Lightbourne	11	-
Marlene Zamore	9	2
Andrew Lambkin	1	10
Denise Chinpire-O'Reilly	5	6
Curtis Alleyne	6	5
Keith Gibson	5	6
Steve Khadaroo	11	-

Member Relations Committee

The Member Relations Committee comprised of:

- Ms. Juliet Huggins Chairperson
 - Ms. Chantell Primus- Mc Gregor Member
 - Ms. Gail James Member
 - Mr. Curtis Alleyne Member
 - Ms. Sandie Ramnarine Member

The committee met during the year and undertook the task of planning and implementing all events for the organization. Such as recognizing all the festive seasons by installing greeting banners and distributing sweets to members at all branches. Christmas Hampers were donated to needy families



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“Inspiring Hope For A Global Community”

where SECU offices are located, California, Chaguanas, Princes Town, Tobago as well as the Mothers Union home for children. Also included was the planning and coordination of the activities related to the Annual General Meeting.

NAME	PRESENT	EXCUSED
Juliet Huggins	10	-
Curtis Alleyne	8	2
Chantell Primus Mc Gregor	9	1
Sandie Ramnarine	10	-
Gail James *	6	-

* Ms. Gail James replaced Mr. David Trim in September 2020

Information Technology Committee

- | | |
|-------------------------|-----------------------------|
| • Mr. Ruthven Goddard | Chairman |
| • Mr. Clifton Whitehall | Member |
| • Mr. Rohit Nandlal | Member |
| • Mr. Shafraz Mirza | General Manager |
| • Mr. Joseph Timothy | Finance Manager |
| • Mr. David Jaggernauth | IT Officer/Business Analyst |
| • Mr. Kern George | IT Consultant |
| • Mr. Maurice Gomez | Member |

The IT Committee continued to work towards the overall aim and objective of improving and enhancing the IT capabilities of the Credit Union. The following are the achievements/work in progress:

- Network was upgraded and segmented to enhance security.
- Interbranch redundancy implemented via VPN connections.
- Redundant cooling was added to server room as well as a temperature monitoring solution.
- New managed HP copier/printer solution added to branches.
- New PCs were purchased and changed out.



NAME	PRESENT	EXCUSED
Ruthven Goddard	10	-
Shafraz Mirza	8	2
Clifton Whitehall	6	4
David Jaggernauth	10	-
Kern George	9	1
Rohit Nandlal	10	-
Maurice Gomez	10	-
Joseph Timothy *	6	-

* Mr. Joseph Timothy joined the Committee in October 2020.

Health and Safety Committee

The Committee consisted of the following:

- Mr. Peter Bostic Chairman
- Mr. Premnath Jaipaul Member
- Mr. Ewart Reyes Member
- Ms. Marlene Zamore Operations Manager
- Ms. Karen Lightbourne Branch Manager (Princes Town)
- Ms. Rona Bertrand Branch Manager (Chaguanas)
- Ms. Tricia Sylvester Burnett Shop Steward

The Committee continued its work to ensure that the environment was always safe for all the members, staff and stakeholders in keeping with OSHA Standards and Requirements.

Based on the aforementioned the Committee undertook the following:

- Planned fire safety drills which were supervised by the Fire Services
- Training for all wardens
- Hosted a health fair where members were provided with free medical testing
- Pedestrian crossing completed at the head office
- Installation of bump stops at the head office
- Implemented all the required health and safety measures at all offices with reference to the COVID-19 pandemic.
- Addressed all other health and safety issues



NAME	PRESENT	EXCUSED
Peter Bostic	9	1
Premnath Jaipaul	8	2
Ewart Reyes	8	2
Tricia Sylvester Burnette	7	3
Karen Lightbourne	8	2
Rona Bertrand	10	-
Marlene Zamore	9	1

Property and Facilities Management Committee

The Committee consisted of the following:

- | | |
|------------------------|-----------------|
| • Mr. Ruthven Goddard | Chairman |
| • Mr. Peter Bostic | Director |
| • Mr. Brian Beckles | Director |
| • Mr. Donald Cooper | Member |
| • Mr. Premnath Jaipaul | Member |
| • Mr. Dillion Haynes | Member |
| • Mr. Adrian Regis | Member |
| • Mr. Shafraz Mirza | General Manager |

The following matters were addressed by the Committee:

- Worked closely with KS Holder and Associates, the Architectural Company selected for the design of the new head office building, reviewed final drawings as well as the recommendation of the Tenders Committee following the conclusion of the Expression of Interest.
- Completed the Redesign of the Princes Town Office and Tobago Office spaces to allow for both safety and privacy.
- In the process of constructing a walk-way in line with the pedestrian crossing at the head office
- Installation of push bars on emergency exit doors at the head office
- Drafting of a Property Maintenance Schedule for all such works
- Other general repair/maintenance works were conducted to ensure that all facilities were fully operational



NAME	PRESENT	EXCUSED
Ruthven Goddard	12	2
Peter Bostic	14	-
Donald Cooper	14	-
Shafraz Mirza	9	5
Premnath Jaipaul	12	2
Brian Beckles	11	3
Adrian Regis	6	8
Dillon Haynes	14	-

Tenders Committee

The Committee consisted of the following:

- | | |
|------------------------|-------------------------------------|
| • Mr. Shafraz Mirza | General Manager / Chairman |
| • Mr. Joseph Timothy | Finance Manager / Secretary |
| • Ms. Marlene Zamore | Operations Manager |
| • Mr. Premnath Jaipaul | Member |
| • Mr. Dillon Haynes | Member |
| • Mr. Adrian Regis | Member |
| • Mr. Kenneth Holder | KS Holder and Associates Architects |
| • Mr. Peter Burke | KS Holder and Associates Architects |

This Tenders Committee was established to deal solely with the construction of the new head office building.

An Expression of Interest inviting Contractors was advertised in the daily newspapers over a three weeks period. A total of twelve Contractors responded and following an evaluation, five Contractors were shortlisted. Tender packages have been issued and Contractors are required to submit bids by 30 October 2020.

NAME	PRESENT	EXCUSED
Shafraz Mirza	2	-
Joseph Timothy	2	-
Marlene Zamore	2	-
Premnath Jaipaul	2	-
Dillon Haynes	1	1
Adrian Regis	2	-
Kenneth Holder	2	-
Peter Burke	2	-



Marketing Committee

The Marketing Committee continues to massage the best communicative tool to reach all of our staff/members/stakeholders within the shortest possible time for the long term effectiveness.

The period of office 2019-2020 was significantly different and particularly in 2020 where disruption to traditional Marketing demanded strategic thinking to advance us into a direction with a more dynamic concept towards greater emphasis on ‘online services ‘and digital marketing’ inbound and outbound. Joint consultation with our Tobago members and their requirements has also been happening through our Liaison Officer – Ann John to enhance our social media tools for providing communication and updates throughout both our islands.

The team consisted of the following:

- | | |
|----------------------------|---------------------|
| • Lois Carmino | Marketing Chairman |
| • DonnaMarie Peters Nelson | Marketing Assistant |
| • Sonia Lisa Hoyte | Member |
| • Balliram Taklal | Member |
| • Angeline Ayow | Member |

Our core value and commitment to social responsibility remains a priority to the continuous improvement of our (PPT) people, process and technology and for which the avenues for communicating with our members, (whilst being available through our Website, Facebook, SMS Texts/links, Newsletter -SECU Keeping U in the Loop, Print and Electronic Media, Talent Management and Feedback forms), drives us to lift the benchmark of our Marketing curve.

Covid-19 has compelled us to become more reliant on digital communication without losing touch of the care and well being of members with reminder information, (Medical 24/7 plan), on line access to products and services, albeit the temporary loss of face to face interaction such as what our ‘Golden Achievers’ – Back to the Future tours, our Members Orientation, Promotions and Seasonal Competitions, Seminars/Educational programs and which other SECU activities and more would normally provide.

Ongoing contingencies for resilience propel us to engage in more digital marketing communication platforms which is currently engaging our attention. We are excited to create and execute these strategies, while monitoring its measurement impact.

We feel confident that this ‘unboxing ‘experience with its reinventions, will be rewarding for you as it is for us and urge you to continue to let us have your feedback!

NAME	PRESENT	EXCUSED
Lois Carmino	12	-
Balliram Taklal	9	3
Sonia Hoyte	11	1
Donna Marie Peters Nelson	12	-
Angeline Ayow	12	-



Junior Executive Programme:

During 2019, the Junior Executive body of SECU Credit Union continued our mission to provide younger members of the Credit Union with the skills required to become well rounded leaders. With this in mind, our team endeavored on the following during 2019:

Training and Development:

The group continued to provide members with focused training on the History, Operation and Philosophy of Credit Unions and Cooperatives. Additionally, the group joined with the greater SECU community in training sessions on Money Management, our Social Media presence, and Lifestyle Diseases.

Members of the Junior Executive were also given the opportunity to sit on various ad-hoc committees within the Credit Union. This allowed them to gain valuable experience on the operations of the Credit Union. Finally, we also saw another successful instalment of our Junior Executive Internship Programme allowing members first -hand experience on the day to day operations of the Credit Union.

Curry Duck Competition:

The group came together to host our first major event in June 2019. This event saw various executive members of the Credit Union along with members of staff showcase their culinary skills to the greater SECU community. The event was well attended and offered members an opportunity to come together and have a good time.

Marketing the SECU Brand:

In September 2019, the Junior Executive body joined with the International Coastal Cleanup to aid in cleaning the Carli Bay area. The group’s president also appeared on the TTT Morning show to promote the Credit Union and the Junior Executive Programme.

Growth and Stability:

The Junior Executive saw continued growth with the introduction of two (2) new members in 2019. This is a welcomed positive indicator for the continuance of the programme as our more established members go on to make themselves available to hold senior positions in the Credit Union.

The Junior Executive wishes to extend our utmost thanks to the Education Committee, the Board of Directors and the Credit Union community for their continued encouragement and support throughout 2019.

Mindful of our mission, we aim towards a fruitful 2020, and hope the programme will continue to foster growth and advancement in our members while promoting SECU Credit Union and uplifting the co-operative philosophy.



GENERAL ACTIVITIES

World Council of Credit Unions (WOCCU)

The World Council of Credit Unions, Inc. (WOCCU) held its Annual Conference in Bahamas in July 2019. Ms. Juliet Huggins, Director and Mr. David Trim, Secretary were in attendance.

Caribbean Confederation of Credit Unions (CCCU)

The Caribbean Confederation of Credit Unions held its Annual Convention in Bahamas in July 2019. Our Credit Union was represented by Mr. Curtis Alleyne, Chairman of the Credit Committee.

Co-operative Credit Union League of Trinidad and Tobago (CCULTT)

The Co-operative Credit Union League held observances for Credit Union Month in October 2019. The opening of Credit Union Week was hosted by the North East Regional Chapter, and our Credit Union was well represented.

The Tobago Regional Chapter hosted the Closing Ceremony in October 2019. The Credit Union was represented by Mr. Brian Beckles, Assistant Secretary and Ms. Marlene Zamore, Operations Manager.

OBITUARIES:

The Board of Directors would like to extend condolences to all Members who have lost a family member or relative during the year.

ACKNOWLEDGEMENTS

We especially want to thank all our Members for their support in driving our successful performance in 2019. In addition we wish to recognize the dedication and commitment of our Committees, Management and Staff.

We also wish to express our gratitude to our strategic partners in the Business Community:

Attorneys-at-Law: Integrity Chambers
Girwar & Deonarine

External Auditors: R. Ramdass and Company

Bankers: First Citizens -Point Lisas, Chaguanas,
Princes Town and Tobago
RBC Royal Bank (Trinidad & Tobago) Limited -
Couva and Chaguanas

Investment Brokers: First Citizens Investment Services Ltd
JMMB



Insurers:
 CUNA Caribbean
 21st Century Insurance
 COLFIRE

Co-operative Credit Union League of Trinidad and Tobago (CCULTT)

Couva/Point Lisas Chamber of Commerce

Chaguanas Chamber of Commerce

ATTENDANCE REGISTER BOARD OF DIRECTORS

NAME	PRESENT	SPECIAL	EXCUSED
Ingrid Carpette	12	3	-
Lois Carmino	12	3	-
Pascall Marcellin	12	3	-
David Trim	10	3	2
Ruthven Goddard	12	3	-
Juliet Huggins	11	2	2
Peter Bostic	12	3	-
Shivaughn Murray	11	2	2
Brian Beckles	12	2	1

OUTGOING OFFICERS

Board of Directors	Supervisory Committee	Credit Committee
Peter Bostic	Althier Alleyne	Curtis Alleyne
Pascall Marcellin	Kenneth Medina	Anthony Brathwaite
Shivaughn Murray	Keron Pujadas	Gail James
		Elizabeth Johnson-Mason
		Ewart Reyes

* Note – Ms. Juliet Huggins and Mr. David Trim attended the WOCCU Conference in Bahamas in July 2019 and were excused from the monthly meeting.

Respectfully submitted by

Ingrid Carpette
 President



ANNUAL REPORT OF THE EDUCATION AND TRAINING COMMITTEE FOR THE PERIOD 2019-2020

The Committee comprised of the following members

- | | |
|-------------------|-------------|
| • Peter Bostic | Chairperson |
| • Ingrid Carpette | Member |
| • David Trim | Member |
| • Juliet Huggins | Member |
| • Kaylon Webb | Member |

TRAINING COURSES

Several training courses were made available during the year as follows:

Elected Officers and Staff:

- Legal Instruments and Loan security/collateral documents
- Credit Assessment-Safeguards against risk
- Customer Service
- Directors and Managers Professional Leadership Programme
- IFRS9 (International Financial Reporting Standards)
- FIU Compliance

Membership:

1.A session on the COVID-19 pandemic, Diabetes and Hypertension was facilitated by a registered nurse while general information and other tips were provided by a registered Dietitian

2.Understanding Financial Statements

Note: Other business related training courses were arranged in collaboration with NEDCO, however these had to be cancelled due to a very low membership interest.

BURSARY AWARDEES 2019

The Annual Bursary Awards Function, was held on 19 September 2019 at the PLIPDECO Conference Centre, where cash awards and share gift certificates were awarded to the children of members who exhibited exemplary performances in the SEA, CSEC and CAPE 2019 Examinations.

Following are the recipients of the Awards:-

CAPE AWARDEES

1. Alsha Darneaud
2. Alyssa Ripla
3. Anjali Murally
4. Ariana Ramnarine
5. Camira Mc Clashie
6. Kirsten Sonny
7. Priya Soogrim



CSEC AWARDEES

1. Avisha Murally
2. Deri Balbosa
3. Jonathan Stephen
4. Joshua Sargeant
5. Miqel Palmer
6. Sunella Ramnath

SEA AWARDEES

1. Abia Gopaul
2. Ambikah Ramlal
3. Celeste Amoroso-Atwell
4. Crisanna Sutherland
5. Danielle Branker
6. Darion St. Clair
7. Jaya Sookdeo
8. Jedidiah Martin
9. Kyle Hosein
10. Naomi Jones
11. Nykolas Myrie
12. Rosalia Mendoza
13. Sameer Ali
14. Sydney Morris
15. Shanice Agard
16. Yvandi Seepersad

JUNIOR EXECUTIVE PROGRAMME

The Education Committee continues to provide the necessary support and guidance to the Junior Executive. At their monthly meeting, a Committee member is present to provide direction thereby ensuring that there is involvement and participation by all members and further best practice is adopted in all deliberations and decisions.

Several projects/training programmes were being planned for the first quarter of 2020, unfortunately these had to be postponed in light of the COVID-19 pandemic.



ATTENDANCE

NAME	PRESENT	EXCUSED
Peter Bostic	11	-
Ingrid Carpette	9	2
Juliet Huggins	7	4
David Trim	4	7
Kaylon Webb	10	1

CONCLUSION

In closing I wish to thank all members of the Education Committee for their contributions made during the reporting period. I also wish to acknowledge the Board of Directors, Management and Staff for their support.

Respectfully submitted by

Peter Bostic

Peter Bostic
Chairperson
Education Committee



REPORT OF THE CREDIT COMMITTEE FOR THE PERIOD 2019 – 2020

INTRODUCTION

The Credit Committee is pleased to present to you our valued membership, the following report for the term 2019/2020.

ELECTED MEMBERS

At the 37th Annual General Meeting held on Saturday, 27th April 2019, and in accordance with Bye Law 39 (b) the Credit Committee held its first meeting on May 2nd, 2019 and at this meeting the following officers were elected to serve as:-

- | | |
|---------------------------|-----------|
| • Curtis Alleyne | Chairman |
| • Gail James | Secretary |
| • Elizabeth Johnson-Mason | Member |
| • Ewart Reyes | Member |
| • Anthony Brathwaite | Member |

MEETINGS

During this reporting period, the committee held 22 meetings in order to review members' loan applications, and have also met with members either on our request or theirs.

ATTENDANCE

NAME	PRESENT	EXCUSED
Curtis Alleyne	21	1
Gail James	21	1
Elizabeth Johnson-Mason	20	2
Ewart Reyes	20	2
Anthony Brathwaite	21	1

OVERVIEW

The year in review had its fair share of challenges arising out of job uncertainty and state of the economy. Despite these challenges the credit committee maintained its commitment to accommodate its member's loan requests.



In spite of the above challenges, there was an increase of \$3.4 million in the loans portfolio from \$170.7 million in 2018 to \$174.1 million in 2019.

SECU continues to offer comparative products to our membership.

- Two (2) unsecured Loan Sales \$55,000.00 and \$25,000.00
- New Vehicle Loan Sale up to \$300,000.00 (zero down payment)
- Mortgage Loans - \$1.2 Million
- Education Loans - \$60,000.00

We the committee continue to work closely with the Board of Directors and Management to provide the best service and products, in order for SECU to remain your financial provider of choice.

DELINQUENCY

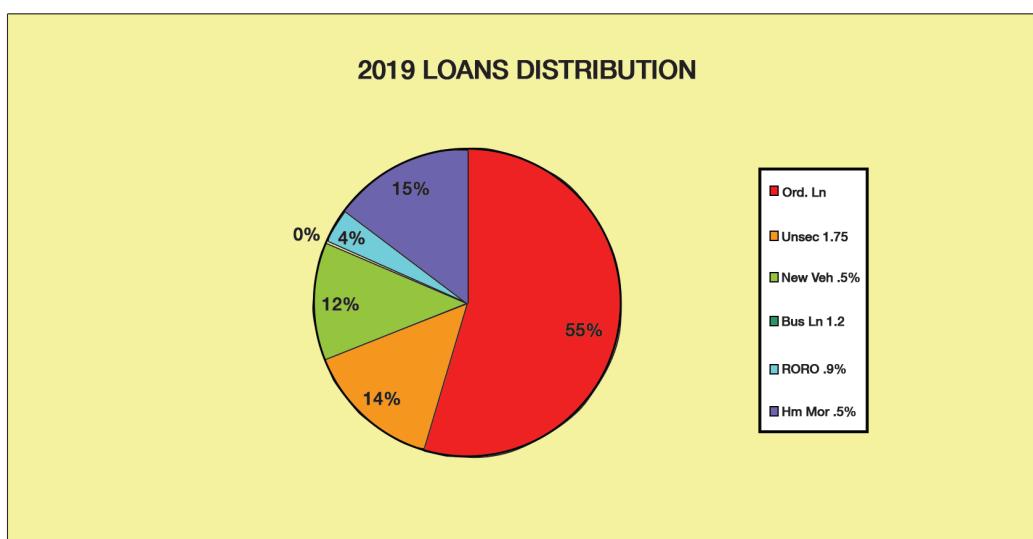
The credit Committee met with the Delinquent members with an aim of returning loan status to an amicable situation. The committee would like to urge members to continue to adhere to contractual obligations to their loans, as failure to do so would affect the character of future loans.

TRAINING AND DEVELOPMENT

During the period, members of the committee attended the following programmes.

- Compliance
- IFRS9 A Practical Approach for Credit Unions
- The Chairman attended the Caribbean Conference of Credit Union Convention and Annual General meeting in Bahamas.

DISTRIBUTIONS OF LOANS





Conclusion

The Credit Committee would like to thank the Board of Directors, General Manager, Operations Manager, Branch Managers and Staff for their unwavering commitment to SECU Credit Union.

A Special thank you to all our Loans Officers for the support rendered to us and working diligently in assisting us with our duties.

To our members, the Credit Committee would like to thank you for giving us the opportunity to serve you.

Curtis Alleyne
Chairperson
Credit Committee



REPORT OF THE SUPERVISORY COMMITTEE OF THE SECU CREDIT UNION FOR THE PERIOD 2019-2020

In accordance with the bye-laws of the Credit Union, The Supervisory Committee is pleased to present this report for the period under review: 2019-2020.

The Supervisory Committee comprises of the following Elected Members: -

- Mr. Kenneth Medina
- Mr. Keron Pujadas
- Mrs. Althier Alleyne

1st Alternate - Claudette Phillip

2nd Alternate - Eastlyn Samuel

At the first meeting of the Supervisory Committee held on 1st May 2019, the following elected members were chosen to serve in accordance with 38C of the Bye-Laws in the positions of:

- Chairman - Kenneth Medina
- Secretary - Keron Pujadas
- Member - Althier Alleyne

During the period under review, the Supervisory Committee met (21) Twenty-one times at the Head Office, Chaguanas, Princess Town and Tobago in an effort to ensure that the business of the organisation was being carried out in accordance with the Bye-Laws of SECU and the Co-operative Societies Act and continue to operate in the best interest of its members.

The Committee also attended Joint Committee meetings, the General Manager and other Staff of SECU in order to have concerns clarified.

With the continued challenges in the Economy, SECU stands strong in the face of these challenges and work with its Members to combat Delinquency and make Members our main focus, to ensure that we both step into the future with confidence.

The committee commends the Board on their continued hard work for the development of Policies and Procedures.



At any given sitting the Supervisory Committee during the term, review the following documents which was perused and verified:

- a. Bank reconciliation files.
- b. Loan files of all categories.
- c. Delinquency files.
- d. Receipts and Deposits Books.
- e. Bank Statement: Cash flow.
- f. Investments files.
- g. Board Minutes
- h. Credit Committee Reports.
- i. Directors, Officers and Staff loans files
- j. Insurance Policies
- k. Policy and Procedures
- l. Return mails
- m. Management Letter from Auditors 2018/2019
- n. Compliance Reports
- o. Financial Reports
- p. Members' Complaint Register
- q. Source of Funds Files
- r. Motor Insurance File

Training:

The Committee attended a programme on the Roles and Responsibilities, Statutory Framework and Work Plan of the Supervisory Committee, Instrument of Charge, Mortgage Bill of Sale, Deeds and other legal instruments and requirements relating to Mortgages training.

As we the members of the Supervisory Committee seeks to demit office we are pleased to report that all our concerns were noted and addressed and SECU under the Direction of the Board and Staff is set to keep our Credit Union on a sound footing.

Listed below is an account of the member's attendance at meetings during the year.

N.B: Mr. Kenneth Medina was excused for the period Sept-Dec'19 due to major health issue.

The Supervisory Committee would like to thank the Manager, the Accountant and the staff of SECU for the co-operation extended to the Committee.

The Committee will also like to thank you the members of SECU who afforded us the opportunity to serve the Organization and finally thanks to the Board of Directors and all the other Committees, for the assistance during our term in office.



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NAME	PRESENT	ABSENT	EXCUSED
Kenneth Medina	9	5	7
Keron Pujadas	21	0	0
Althier Alleyne	20	0	1

Submitted

Kenneth Medina
Chairman, Supervisory Committee



SECU
Credit Union

Supporting Expectations, Caring for YoU!

SECU CREDIT UNION CO-OPERATIVE SOCIETY LIMITED

Financial Statements

For the year ended
December 31st 2019



Annual Report 2019

“Inspiring Hope For A Global Community”



Financial Statements for the year ended December 31, 2019

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Statement of Management's Responsibilities

Management is responsible for the following:

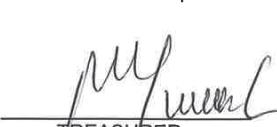
- Preparing and fairly presenting the accompanying financial statements of SECU Credit Union Co-operative Society Limited, which comprise the statement of financial position as at December 31, 2019, the statements of comprehensive income, changes in members' equity and reserves and cash flows for the year then ended, and notes, comprising significant accounting policies and other explanatory information;
- Ensuring that the Society keeps proper accounting records;
- Selecting appropriate accounting policies and applying them in a consistent manner;
- Implementing, monitoring and evaluating the system of internal control that assures security of the Society's assets, detection/prevention of fraud, and the achievement of the Society's operational efficiencies;
- Ensuring that the system of internal control operated effectively during the reporting period;
- Producing reliable financial reporting that complies with laws and regulations, including the Co-operative Societies Act; and
- Using reasonable and prudent judgement in the determination of estimates.

In preparing these financial statements, management utilised International Financial Reporting Standards, as issued by the International Accounting Standards Board and adopted by the Institute of Chartered Accountants of Trinidad and Tobago. Where International Financial Reporting Standards presented alternative accounting treatments, management chose those considered most appropriate in the circumstances.

Nothing has come to the attention of management to indicate that the Society will not remain a going concern for the next twelve months from the reporting date, or up to the date the accompanying financial statements have been authorised for issue, if later.

Management affirms that it has carried out its responsibilities as outlined above.


PRESIDENT
June 18, 2020


TREASURER
June 18, 2020


SUPERVISORY CHAIRMAN
June 18, 2020



Annual Report 2019

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R. Ramdass & Co.
CHARTERED ACCOUNTANTS
“ICATT REGISTERED FIRM”

17 Gaston Street, Lange Park,
Chaguanas 500703 Trinidad West Indies
Tel: 1-(868) 665-0583 / Fax: 665-0495
E-mail : rramdass.co@gmail.com

Independent Auditor's Report

To the Members of SECU Credit Union Co-operative Society Limited

Opinion

We have audited the financial statements of **SECU Credit Union Co-operative Society Limited**, which comprise the statement of financial position as at 31st December 2019, and the statement of comprehensive income, statement of changes in members' equity and reserves and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Society as at 31st December 2019, and its financial performance and its cash flows for the year then ended in accordance with International Financial Reporting Standards.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements in The Republic of Trinidad & Tobago, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

Other information consists of the information included in the Society's 2019 Annual Report, other than the financial statements and our auditor's report thereon. Management is responsible for the other information. The 2019 Annual Report is expected to be made available to us after the date of this auditor's report.

Our opinion on the financial statements does not cover the other information and we will not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified above when it becomes available and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated.



R. Ramdass & Co.
CHARTERED ACCOUNTANTS

“ICATT REGISTERED FIRM”

17 Gaston Street, Lange Park,
Chaguanas 500703 Trinidad West Indies
Tel: 1-(868) 665-0583 / Fax: 665-0495
E-mail : ramdass.co@gmail.com

Independent Auditor's Report (cont'd)

To the Members of SECU Credit Union Co-operative Society Limited (cont'd)

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with International Financial Reporting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risk, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.



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R. Ramdass & Co.
CHARTERED ACCOUNTANTS
“ICATT REGISTERED FIRM”

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Chaguanas 500703 Trinidad West Indies
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E-mail : r.ramdass.co@gmail.com

Independent Auditor's Report (cont'd)

To the Members of SECU Credit Union Co-operative Society Limited (cont'd)

Auditor's Responsibilities for the Audit of the Financial Statements (cont'd)

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

R. RAMDASS & CO.
CHAGUANAS
TRINIDAD W.I.

June 22, 2020



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SECU
Credit Union

Supporting Expectations. Caring for YoU!

Statement of Financial Position

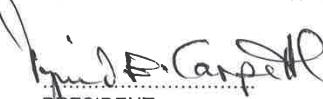
as at December 31, 2019

	NOTES	2019 \$	2018 \$
ASSETS			
Current assets			
Cash and short term funds		1,199,126	863,253
Receivables and prepayments	5	501,502	443,514
Total current assets		<u>1,700,628</u>	<u>1,306,767</u>
Non-current assets			
Investment securities	6a to c	29,481,236	28,115,782
Loans to members	7a & b	174,086,630	170,734,173
Property, plant and equipment	3	5,668,964	4,788,776
Right-of-use asset	4	244,786	-
Total non-current assets		<u>209,481,616</u>	<u>203,638,731</u>
Total Assets		<u>211,182,244</u>	<u>204,945,498</u>
LIABILITIES AND MEMBERS' EQUITY			
Members' equity			
Reserve fund		13,348,885	12,687,457
Education fund		23,546	(3,375)
Charitable fund		18,730	18,730
Investment re-measurement reserve		6,160,273	3,988,530
Undivided surplus		5,832,957	4,667,658
Total members' equity		<u>25,384,391</u>	<u>21,359,000</u>
Current liabilities			
Bank overdrafts	8	3,868,736	5,326,059
Payables and accruals	9	437,015	158,137
Lease liability	10	258,978	-
Members' deposits	11	16,387,173	13,417,431
Total current liabilities		<u>20,951,902</u>	<u>18,901,627</u>
Non-current liabilities			
Members' shares	12	164,845,951	164,684,871
Total liabilities		<u>185,797,853</u>	<u>183,586,498</u>
Total Liabilities and Members' Equity		<u>211,182,244</u>	<u>204,945,498</u>

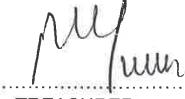
The accompanying notes form an integral part of these financial statements.

These financial statements were approved by the Board of Directors on June 18, 2020, and signed on its behalf by:

PRESIDENT



TREASURER



SUPERVISORY CHAIRMAN



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“Inspiring Hope For A Global Community”



Statement of Comprehensive Income

for the year ended December 31, 2019

	<u>2019</u>	<u>2018</u>
	\$	\$
Income		
Interest on loans	17,390,464	15,919,303
Investment income	749,410	563,932
Other income	689,491	764,739
Total income	<u>18,829,365</u>	<u>17,247,974</u>
Expenditure		
Advertising and promotion	371,343	315,153
Annual General Meeting	242,285	282,852
Bank charges	403,639	297,334
Board and committee	499,973	508,640
CUNA insurance	1,437,091	1,231,792
Depreciation	891,016	543,020
Expected credit losses	597,489	562,122
Insurances	156,613	159,495
Interest on members' deposits	61,309	68,254
Member related events	15,162	71,249
Occupancy	1,573,088	2,000,226
Office	517,110	744,765
Other	53,249	115,041
Personnel	4,494,180	4,393,482
Professional services	1,002,378	620,868
Total expenditure	<u>12,315,925</u>	<u>11,914,293</u>
Surplus for the year	<u>6,513,440</u>	<u>5,333,681</u>
Other comprehensive income:		
<i>Items that may be reclassified subsequently to Profit or Loss:</i>		
Net change in fair value of equity investment securities measured at fair value through OCI	2,171,743	715,724
Other comprehensive income for the year	<u>2,171,743</u>	<u>715,724</u>
Total comprehensive income for the year	<u>8,685,183</u>	<u>6,049,405</u>

The accompanying notes form an integral part of these financial statements.



Statement of Changes in Members' Equity and Reserves
 for the year ended December 31, 2019

	Reserve Fund	Education Fund	Charitable Fund	Investment Re-measurement Reserve	Undivided Surplus	Total Members' Equity
	\$	\$	\$	\$	\$	\$
Year ended December 31, 2019						
Balance at January 1, 2019	12,687,457	(3,375)	18,730	3,988,530	4,667,658	21,359,000
Impact of adopting IFRS 16 at January 1, 2019 (note 4 & 10)	-	-	-	-	10,665	10,665
Restated balance at January 1, 2019	12,687,457	(3,375)	18,730	3,988,530	4,678,323	21,369,665
Dividends paid	-	-	-	-	(4,247,019)	(4,247,019)
Entrance fees	4,791	-	-	-	-	4,791
Fund expenditure/adjustments	-	(269,793)	-	-	53,009	(216,784)
Honorarium paid	-	-	-	-	(211,445)	(211,445)
Total comprehensive income for the year	-	-	-	2,171,743	6,513,440	8,685,183
Transfers	656,637	296,714	-	-	(953,351)	-
December 31, 2019	13,348,885	23,546	18,730	6,160,273	5,832,957	25,384,391
Year ended December 31, 2018						
Balance at January 1, 2018	12,148,843	56,145	23,980	3,272,806	6,434,130	21,935,904
Dividends paid	-	-	-	-	(6,035,303)	(6,035,303)
Entrance fees	5,246	-	-	-	-	5,246
Fund expenditure/adjustments	-	(299,536)	(5,250)	-	-	(304,786)
Honorarium paid	-	-	-	-	(291,466)	(291,466)
Total comprehensive income for the year	-	-	-	715,724	5,333,681	6,049,405
Transfers	533,368	240,016	-	-	(773,384)	-
December 31, 2018	12,687,457	(3,375)	18,730	3,988,530	4,667,658	21,359,000



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Statement of Cash Flows

for the year ended December 31, 2019

	<u>2019</u> \$	<u>2018</u> \$
Cash flows from operating activities		
Net surplus for the year	6,513,440	5,333,681
Adjustments to reconcile net surplus to net cash from operating activities:		
Depreciation	599,250	543,019
Expected credit losses	597,489	562,122
Impact of adopting IFRS 16 as at January 1, 2019	10,665	-
Loss on disposal of property, plant and equipment	20,745	-
Increase in right-of-use asset	(244,786)	-
(Increase)/decrease in receivables and prepayments	(57,988)	574,942
Increase in payables and accruals	278,876	83,778
Increase in lease liability	258,978	-
Net cash from operating activities	<u>7,976,669</u>	<u>7,097,543</u>
Cash flows from investing activities		
Net changes in members' loans	(3,949,945)	(5,845,102)
Net changes in members' deposits	2,969,742	1,063,833
Net changes in investment securities	806,289	(2,739,441)
Additions to property, plant and equipment	(1,500,182)	(784,129)
Proceeds from disposal of property, plant & equipment	-	5,144
Net cash used in investing activities	<u>(1,674,096)</u>	<u>(8,299,695)</u>
Cash flows from financing activities		
Dividends paid	(4,247,019)	(6,035,303)
Net changes in members' shares	161,080	5,087,959
Honorarium paid	(211,445)	(291,466)
Education expenditure	(216,784)	(299,536)
Charity expenditure	-	(5,250)
Entrance fees	4,791	5,246
Net cash used in financing activities	<u>(4,509,377)</u>	<u>(1,538,351)</u>
Net increase/(decrease) in cash and cash equivalents	<u>1,793,196</u>	<u>(2,740,503)</u>
Cash and cash equivalents at beginning of year	<u>(4,462,806)</u>	<u>(1,722,303)</u>
Cash and cash equivalents at end of year	<u>(2,669,610)</u>	<u>(4,462,806)</u>
Represented by:		
Cash and short term funds	1,199,126	863,253
Bank overdrafts	(3,868,736)	(5,326,059)
Total cash and cash equivalents	<u>(2,669,610)</u>	<u>(4,462,806)</u>

The accompanying notes form an integral part of these financial statements.



Notes to the Financial Statements

for the year ended December 31, 2019

1. REGISTRATION AND ACTIVITIES

The Society was incorporated under the Co-operative Societies Act Ch 81:03 of the Republic of Trinidad and Tobago. Its registered office is situated at 101 Southern Main Road, California, Trinidad. Its objectives are to promote the economic welfare of its members, self-help and co-operation and to promote development of co-operative ideas.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies adopted in the preparation of these financial statements are stated below and are consistent with those of the previous financial year with the exception of those impacted by new and amended standards and interpretations: -

a. Basis of preparation

These financial statements have been prepared on a historical cost basis, except for investment securities, which have been measured at fair value. The financial statements are presented in Trinidad & Tobago dollars.

Statement of compliance

The financial statements of the Society have been prepared in accordance with International Financial Reporting Standards (IFRS) as issued by the International Accounting Standards Board (IASB) with the exception of loan interest income which is in compliance with the standard practice under the Co-operative Societies Act 1971.

b. Significant accounting judgements and estimates

The preparation of financial statements in conformity with IFRS requires management to make certain significant estimates and judgements that affect amounts reported in the financial statements and accompanying notes. Actual results could differ from these estimates.

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. Other disclosures relating to the Society's exposure to risks and uncertainties includes:

- Capital risk management
- Financial risk management and policies
- Sensitivity analysis disclosures

The estimates and judgements that have a significant risk of causing material adjustments to the carrying amounts of assets and liabilities within the next financial year are discussed below.



Notes to the Financial Statements
for the year ended December 31, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Significant accounting judgements and estimates (cont'd)

(i) Fair value measurement

'Fair value' is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date in the principal or, in its absence, the most advantageous market to which the Society has access at that date. The fair value of a liability reflects its non-performance risk.

When one is available, the Society measures the fair value of an instrument using the quoted price in an active market for that instrument. A market is regarded as 'active' if transactions for the asset or liability take place with sufficient frequency and volume to provide pricing information on an ongoing basis.

If there is no quoted price in an active market, then the Society uses valuation techniques that maximise the use of relevant observable inputs and minimise the use of unobservable inputs. The chosen valuation technique incorporates all of the factors that market participants would take into account in pricing a transaction.

The best evidence of the fair value of a financial instrument on initial recognition is normally the transaction price – i.e. the fair value of the consideration given or received. If the Society determines that the fair value on initial recognition differs from the transaction price and the fair value is evidenced neither by a quoted price in an active market for an identical asset or liability nor based on a valuation technique for which any unobservable inputs are judged to be insignificant in relation to the measurement, then the financial instrument is initially measured at fair value, adjusted to defer the difference between the fair value on initial recognition and the transaction price. Subsequently, that difference is recognised in profit or loss on an appropriate basis over the life of the instrument but no later than when the valuation is wholly supported by observable market data or the transaction is closed out.

If an asset or a liability measured at fair value has a bid price and an ask price, then the Society measures assets and long positions at a bid price and liabilities and short positions at an ask price.

The Society recognises transfers between levels of the fair value hierarchy as of the end of the reporting period during which the change has occurred.

(ii) Impairment losses on financial assets

The measurement of impairment losses under IFRS 9 across all categories of financial assets requires judgement, in particular, the estimation of the amount and timing of future cash flows and collateral values when determining impairment losses and the assessment of a significant increase in credit risk. These estimates are driven by a number of factors, changes in which can result in different levels of allowances.



Notes to the Financial Statements

for the year ended December 31, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Significant accounting judgements and estimates (cont'd)

Impairment losses on financial assets (cont'd)

The Society's Expected Credit Loss (ECL) calculations are outputs of complex models with a number of underlying assumptions regarding the choice of variable inputs and its interdependencies. Elements of the ECL models that are considered accounting judgements and estimates include:

- The segmentation of financial assets when its ECL is assessed on a collective basis.
- Development of ECL models, including the various formulae and the choice of inputs.
- Determination of associations between macroeconomic scenarios and, economic inputs, such as unemployment levels and collateral values, and the effect on PDs, EADs and LGDs.
- Selection of forward-looking macroeconomic scenarios and its probability weightings, to derive the economic inputs into the ECL models

It has been the Society's policy to regularly review its models in the context of actual loss experience and adjust when necessary.

c. Adoption of new accounting policies

The accounting policies adopted are consistent with those of the previous financial year with the exception of those impacted by new and amended standards and interpretations.

i. New and amended standards and interpretations adopted by the Society

In these financial statements, the Society adopted IFRS 16 which is effective for annual periods beginning on or after 1 January 2019. This standard was applied on a modified retrospective basis, with certain exceptions. As permitted, we did not restate our prior period comparative financial statements. Differences in the amounts resulting from the adoption of IFRS 16 are recognised in our opening January 1, 2019 undivided surplus as if we had always followed the new requirements.

IFRS 16 Leases

IFRS 16 was issued in January 2016 and it replaces IAS 17 Leases, IFRIC 4 Determining whether an Arrangement contains a Lease, SIC-15 Operating Leases – Incentives and SIC-27 Evaluating the Substance of Transactions involving the Legal Form of a Lease. IFRS 16 sets out the principles for the recognition, measurement, presentation and disclosure of leases and requires lessees to account for all leases under a single on-balance sheet model similar to the accounting for finance leases under IAS 17. The standard includes two recognition exemptions for lessees- leases of 'low-value' assets (e.g., personal computers) and short-term leases (i.e., leases with a lease term of 12 months or less).



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Notes to the Financial Statements for the year ended December 31, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Adoption of new accounting policies (cont'd)

New and amended standards and interpretations adopted by the Society (cont'd)

IFRS 16 Leases (cont'd)

At the commencement date of a lease, a lessee will recognise a liability to make lease payments (i.e., the lease liability) and an asset representing the right to use the underlying asset during the lease term (i.e., the right-of-use asset). Lessees will be required to separately recognise the interest expense on the lease liability and the depreciation expense on the right-of-use asset, which will lead to a higher charge being recorded in the statement of comprehensive income compared to IAS 17. Lessees will be also required to remeasure the lease liability upon the occurrence of certain events (e.g., a change in the lease term, a change in future lease payments resulting from a change in an index or rate used to determine those payments). The lessee will generally recognise the amount of the remeasurement of the lease liability as an adjustment to the right-of-use asset.

The Society will recognise a right-of-use asset at the date of initial application for leases previously classified as an operating lease applying IAS 17. As permitted by the standard, this amount will be equal to the lease liability, adjusted for any prepayments or accrued lease payments relating to that lease. The lease liability will be measured at an amount equal to the outstanding lease payments at the date of initial application, considering extension and termination options, discounted at the Society's incremental borrowing rate in the economic environment of the lease.

ii) Standards, amendments and interpretations to existing standards that are not yet effective and have not been early adopted by the Society.

Other standards, amendments and interpretations to existing standards in issue but not yet effective are not considered to be relevant to the Society and have not been disclosed.

iii) Standards, amendments and interpretations to existing standards early adopted by the Society.

The Society did not early adopt any new, revised or amended standards.

d. Foreign currency translation

Functional and presentation currency

Items included in the financial statements of the Society are measured using the currency of the primary economic environment in which the Society operates (the 'functional currency'). The financial statements are presented in Trinidad and Tobago Dollars, which is the Society's functional and presentation currency.

Transactions and balances

Foreign currency transactions are translated into the functional currency using the exchange rates prevailing at the dates of the transactions. Foreign exchange gains and losses resulting from the settlement of such transactions and from the translation at year end exchange rates of monetary assets and liabilities denominated in foreign currencies are recognised in the statement of comprehensive income.



Notes to the Financial Statements
for the year ended December 31, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

e. Revenue recognition

Interest on loans

Interest on members' loans is accounted for on a cash basis in accordance with the Co-operative Societies Act 1971.

Investment income

Income from investments is accounted for on the accruals basis except for dividends which are accounted for on a cash basis.

Other income and expenses

Other income and expenses are accounted for on the accrual basis.

f. Financial instruments

Date of recognition

Financial assets and liabilities, with the exception of loans and advances to members and balance due to members, are initially recognised on the settlement date, which is the date that an asset is delivered to or by the Society. Loans and advances to members are recognised when funds are disbursed or transferred to the members' accounts. The Society recognises balances due to members when funds are deposited with the Society.

Initial measurement of financial instruments

The classification of financial instruments at initial recognition depends on its contractual terms and the business model for managing the instruments. Financial instruments are initially measured at its fair value except in the case of financial assets and financial liabilities recorded at FVTPL, transaction costs are added to, or subtracted from, this amount. When the fair value of financial instruments at initial recognition differs from the transaction price, the Society accounts for the Day 1 profit or loss, as described below.

Day 1 profit or loss

When the transaction price of the instrument differs from the fair value at origination and the fair value is based on a valuation technique using only inputs observable in market transactions, the Society recognises the difference between the transaction price and fair value in net operating income. In those cases where fair value is based on models for which some of the inputs are not observable, the difference between the transaction price and the fair value is deferred and is only recognised in profit or loss when the inputs become observable, or when the instrument is derecognised.



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Notes to the Financial Statements for the year ended December 31, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Financial instruments (cont'd)

Measurement categories of financial assets and liabilities

The Society classifies all of its financial assets based on the business model for managing the assets and the asset's contractual terms, measured at either:

- Amortised cost;
- Fair value through profit or loss (FVTPL);
- Fair value through Other Comprehensive Income (FVOCI).

The Society may designate financial instruments at FVTPL, if so doing eliminates or significantly reduces measurement or recognition inconsistencies.

Financial liabilities are measured at amortised cost.

i) Financial assets and liabilities

Loans to members and financial investments at amortised cost

The Society only measures loans and advances to members and other financial investments at amortised cost if both of the following conditions are met:

- The financial asset is held within a business model with the objective to hold financial assets in order to collect contractual cash flows;
- The contractual terms of the financial asset give rise on specified dates to cash flows that are solely payments of principal and interest (SPPI) on the principal amount outstanding.

The details of these conditions are outlined below:

Business model assessment

The Society determines its business model at the level that best reflects how it manages financial assets to achieve its business objective.

The Society's business model is not assessed on an instrument-by-instrument basis, but at a higher level of aggregated portfolios and is based on observable factors such as:

- How the performance of the business model and the financial assets held within that business model are evaluated and reported to the entity's key management personnel;
- The risks that affect the performance of the business model (and the financial assets held within that business model) and, in particular, the way those risks are managed;
- The expected frequency, value and timing of sales are also important aspects of the Society's assessment.



Notes to the Financial Statements

for the year ended December 31, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Financial instruments (cont'd)

Financial assets and liabilities (cont'd)

Business model assessment (cont'd)

The business model assessment is based on reasonably expected scenarios without taking 'worst case' or 'stress case' scenarios into account. If cash flows after initial recognition are realised in a way that is different from the Society's original expectations, the Society does not change the classification of the remaining financial assets held in that business model, but incorporates such information when assessing newly originated or newly purchased financial assets going forward.

The SPPI (solely payments of principle and interest) test

As a second step of its classification process the Society assesses the contractual terms of financial assets to identify whether they meet the SPPI test.

'Principal' for the purpose of this test is defined as the fair value of the financial asset at initial recognition and may change over the life of the financial asset (for example, if there are repayments of principal or amortisation of the premium/discount).

The most significant elements of interest within a lending arrangement are typically the consideration for the time value of money and credit risk. To make the SPPI assessment, the Society applies judgement and considers relevant factors such as the currency in which the financial asset is denominated, and the period for which the interest rate is set.

In contrast, contractual terms that introduce a more than *de minimis* exposure to risks or volatility in the contractual cash flows that are unrelated to a basic lending arrangement do not give rise to contractual cash flows that are solely payments of principal and interest on the amount outstanding. In such cases, the financial asset is required to be measured at FVTPL.



Notes to the Financial Statements
for the year ended December 31, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Financial instruments (cont'd)

ii) Financial assets and financial liabilities at fair value through profit or loss

Financial assets and financial liabilities in this category are those that are not held for trading and have been either designated by management upon initial recognition or are mandatorily required to be measured at fair value under IFRS 9. Management only designates an instrument at FVTPL upon initial recognition when one of the following criteria are met.

Such designation is determined on an instrument-by-instrument basis:

- The designation eliminates, or significantly reduces, the inconsistent treatment that would otherwise arise from measuring the assets or liabilities or recognising gains or losses on them on a different basis, or
- The liabilities are part of the Society's financial liabilities, which are managed and its performance evaluated on a fair value basis, in accordance with a documented risk management or investment strategy.

Financial assets and financial liabilities at FVTPL are recorded in the statement of financial position at fair value. Changes in fair value are recorded in profit and loss with the exception of movements in fair value of liabilities designated at FVTPL due to changes in the Society's own credit risk. Such changes in fair value are recorded in the own credit reserve through OCI and do not get recycled to the profit or loss.

iii) Financial asset at fair value through other comprehensive income

Financial assets measured at fair value through other comprehensive income includes certain equity instruments, corporate bonds, notes and repurchase agreements.

These financial assets are investments that are intended to be held for an indefinite period of time, which may be sold in response to needs for liquidity or changes in interest rates, exchange rates or equity prices or that are not classified as loans and receivables.

These financial assets are initially recognised at fair value plus transactions cost that are directly attributable to their acquisition.

After initial recognition, investments which are classified as "fair value through other comprehensive income" are measured at fair value with unrealised gains or losses on revaluation recognised as a separate component of equity until the investment is sold, collected or otherwise disposed of, or until the investment is determined to be impaired, at which time the cumulative loss or gain previously reported in the capital reserve is included in the statement of comprehensive income.



Notes to the Financial Statements
for the year ended December 31, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Financial instruments (cont'd)

iv) Reclassification of financial assets and liabilities

The Society does not reclassify its financial assets subsequent to its initial recognition, apart from the exceptional circumstances in which the Society acquires, disposes of, or terminates a business line. Financial liabilities are never reclassified. The Society reclassified any one of its financial assets from loans and advances to debt instruments at amortised costs. No financial liabilities were reclassified.

v) Derecognition of financial assets and liabilities

Derecognition due to substantial modification of terms and conditions

The Society derecognises a financial asset, such as a loan to a member, when the terms and conditions have been renegotiated to the extent that, substantially, it becomes a new loan, with the difference recognised as a derecognition gain or loss, to the extent that an impairment loss has not already been recorded. The newly recognised loans are classified as Stage 1 for ECL measurement purposes.

When assessing whether or not to derecognise a loan to a member, amongst others, the Society considers the following factors:

- Change in currency of the loan
- Introduction of an equity feature
- Change in counterparty
- If the modification is such that the instrument would no longer meet the SPPI criterion

If the modification does not result in cash flows that are substantially different, the modification does not result in derecognition. Based on the change in cash flows discounted at the original EIR, the Society records a modification gain or loss, to the extent that an impairment loss has not already been recorded.



Notes to the Financial Statements

for the year ended December 31, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Financial instruments (cont'd)

vi) Derecognition other than for substantial modification

Financial assets

A financial asset (or, where applicable, a part of a financial asset) is derecognised when the rights to receive cash flows from the financial asset have expired. The Society also derecognises the financial asset if it has both transferred the financial asset and the transfer qualifies for derecognition.

The Society has transferred the financial asset if, and only if, either:

- The Society has transferred its contractual rights to receive cash flows from the financial asset, or
- It retains the rights to the cash flows, but has assumed an obligation to pay the received cash flows in full without material delay to a third party under a 'pass-through' arrangement.

Financial liabilities

A financial liability is derecognised when the obligation under the liability is discharged, cancelled or expires. Where an existing financial liability is replaced by another from the same lender on substantially different terms, or the terms of an existing liability are substantially modified, such an exchange or modification is treated as a derecognition of the original liability and the recognition of a new liability. The difference between the carrying value of the original financial liability and the consideration paid is recognised in profit or loss.

vii) Impairment of financial assets

Overview of the ECL principles

The Society has been recording the allowance for expected credit losses for all loans and other debt financial assets not held at FVTPL, in this section all referred to as 'financial instruments'. Equity instruments are not subject to impairment under IFRS 9.

The ECL allowance is based on the credit losses expected to arise over the life of the asset (the lifetime expected credit loss or LTECL), unless there has been no significant increase in credit risk since origination, in which case, the allowance is based on the 12 months' expected credit loss (12mECL).



Notes to the Financial Statements

for the year ended December 31, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Financial instruments (cont'd)

Impairment of financial assets (cont'd)

The 12mECL is the portion of LTECLs that represent the ECLs that result from default events on a financial instrument that are possible within the 12 months after the reporting date.

Both LTECLs and 12mECLs are calculated on either an individual basis or a collective basis, depending on the nature of the underlying portfolio of financial instruments.

The Society has established a policy to perform an assessment, at the end of each reporting period, of whether a financial instrument's credit risk has increased significantly since initial recognition, by considering the change in the risk of default occurring over the remaining life of the financial instrument.

Based on the above process, the Society groups its loans into Stage 1, Stage 2, Stage 3, as described below:

- Stage 1: When loans are first recognised, the Society recognises an allowance based on 12mECLs. Stage 1 loans also include facilities where the credit risk has improved and the loan has been reclassified from Stage 2.
- Stage 2: When a loan has shown a significant increase in credit risk since origination, the Society records an allowance for the LTECLs. Stage 2 loans also include facilities, where the credit risk has improved and the loan has been reclassified from Stage 3.
- Stage 3: Loans considered credit-impaired. The Society records an allowance for the LTECLs.

For financial assets for which the Society has no reasonable expectations of recovering either the entire outstanding amount, or a proportion thereof, the gross carrying amount of the financial asset is reduced. This is considered a (partial) derecognition of the financial asset.



Notes to the Financial Statements
for the year ended December 31, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Financial instruments (cont'd)

Impairment of financial assets (cont'd)

The calculation of ECLs

The Society calculates ECLs based on probability-weighted scenarios to measure the expected cash shortfalls, discounted at an approximation to the EIR. A cash shortfall is the difference between the cash flows that are due to an entity in accordance with the contract and the cash flows that the entity expects to receive. The mechanics of the ECL calculations are outlined below and the key elements are, as follows:

PD - The Probability of Default is an estimate of the likelihood of default over a given time horizon. A default may only happen at a certain time over the assessed period, if the facility has not been previously derecognised and is still in the portfolio.

EAD - The Exposure at Default is an estimate of the exposure at a future default date, taking into account expected changes in the exposure after the reporting date, including repayments of principal and interest, whether scheduled by contract or otherwise, expected drawdowns on committed facilities, and accrued interest from missed payments.

LGD - The Loss Given Default is an estimate of the loss arising in the case where a default occurs at a given time. It is based on the difference between the contractual cash flows due and those that the lender would expect to receive, including from the realisation of any collateral. It is usually expressed as a percentage of the EAD.

The maximum period for which the credit losses are determined is the contractual life of a financial instrument unless the Society has the legal right to call it earlier.

Forward looking information

In its ECL models, the Society relies on a broad range of forward looking information as economic inputs, such as:

- GDP growth
- Consumer price index and inflation
- Interest rates
- Unemployment rate

The inputs and models used for calculating ECLs may not always capture all characteristics of the market at the date of the financial statements. To reflect this, qualitative adjustments or overlays are occasionally made as temporary adjustments when such differences are significantly material.



Notes to the Financial Statements
for the year ended December 31, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Financial instruments (cont'd)

Impairment of financial assets (cont'd)

Collateral valuation

To mitigate its credit risks on financial assets, the Society seeks to use collateral, where possible. The collateral comes in various forms, such as cash, securities, letters of credit/guarantees, real estate and other non-financial assets. Collateral, unless repossessed, is not recorded on the Society's statement of financial position. However, the fair value of collateral affects the calculation of ECLs. It is generally assessed, at a minimum, at inception and re-assessed on a quarterly basis.

Write-offs

Financial assets are written off either partially or in its entirety only when the Society has stopped pursuing the recovery. If the amount to be written off is greater than the accumulated loss allowance, the difference is first treated as an addition to the allowance that is then applied against the gross carrying amount. Any subsequent recoveries are credited to credit loss expense.

g. Property, plant and equipment

Property, plant and equipment are stated at historical cost less accumulated depreciation. Depreciation is provided on the reducing balance method, except for buildings which are depreciated on the straight-line basis.

No depreciation is provided on freehold land and capital work-in-progress.

The following rates are considered appropriate to write-off the assets over its estimated useful lives are applied:

Buildings	-	2%
Furniture and fixtures	-	20%
Computer equipment	-	20%
Computer software	-	33 1/3%
PPT project WIP	-	33 1/3%

The assets residual values and useful lives are reviewed at each reporting date and adjusted as appropriate. An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in the statement of comprehensive income.



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Notes to the Financial Statements for the year ended December 31, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

h. Provisions

Provisions are recognised when the Society has a present legal or constructive obligation as a result of past events, it is more than likely that an outflow of resources will be required to settle the obligation and the amount has been reliably estimated.

The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the statement of financial position date, taking into account the risk and uncertainties surrounding the obligation. Where a provision is measured using the cash flows estimated to settle the present obligation, its carrying amount is the present value of those cash flows.

i. Taxation

The profits arising from the Society are exempt from income tax, as per the Co-operative Societies Act Chapter 81:03 sections 76-77.

j. Leases

The Society accounts for a contract or a portion of a contract, as a lease when it conveys the right to use an asset for a period of time in exchange for consideration. Leases are those contracts that satisfy the following criteria:

- There is an identified asset;
- The Society obtains substantially all the economic benefits from the use of the asset; and
- The Society has the right to direct use of the asset.

The Society considers whether the supplier has substantive substitution rights. If the supplier does have those rights, the contract is not identified as giving rise to a lease. In determining whether the Society obtains substantially all the economic benefits from the use of the asset, the Society considers only the economic benefits that arise from use of the asset, not those incidental to legal ownership or other potential benefits.

In determining whether the Society has the right to direct use of the asset, the Society considers whether it directs how and for what purpose the asset is used throughout the period of use. If there are no significant decisions to be made because they are pre-determined due to the nature of the asset, the Society considers whether it was involved in the design of the asset in a way that predetermines how and for what purpose the asset will be used throughout the period of use. If the contract or portion of a contract does not satisfy these criteria, the Society applies other applicable IFRSs rather than IFRS 16.

All leases are accounted for by recognising a right-of-use asset and a lease liability except for:

- Leases of low-value assets; and
- Leases with a duration of 12 months or less.



Notes to the Financial Statements
for the year ended December 31, 2019

2. SIGNIFICANT ACCOUNTING POLICIES (cont'd)

k. Comparatives

Where necessary comparative figures are adjusted to conform with changes in presentation in the current year.

l. Reserve Fund

In accordance with the Bye-Law 19 of the Credit Union, at least 10% of the annual net surplus of the Society is transferred to the Reserve Fund. The reserve fund is indivisible and no member is entitled to any specific share thereof.

m. Education Fund

In accordance with Bye-Law 19 (a) of the Credit Union, at least 5% of the net surplus for the year, after making provision for the Reserve Fund, is transferred to an Education Fund.

n. Unclaimed shares

Under Bye-Law 8 (a), the Board may transfer any shares not claimed (net of any amounts due to the Society) within one year from the date of the last transaction of a member, whose whereabouts are unknown, to an Unclaimed Shares Account. Any sums remaining unclaimed for three years may be transferred to the Reserve Fund.

o. Members' deposits

i. Members' saving deposits

Members' savings deposits are stated at its current balance. Interest on members' savings deposits is calculated at the rate of 0.5% per annum and paid on a quarterly basis.

ii. Members' fixed deposits

Members' fixed deposits are stated at its current balance. Interest on members' fixed deposits is calculated generally at rates between 1% and 1.75%.

p. Cash and cash equivalents

Cash and cash equivalents are short-term, highly liquid investments readily converted to known amounts of cash and subject to insignificant risks of change in value. These are shown at cost, which is equivalent to fair value.

Cash and cash equivalents also comprise cash balances which are payable on demand and deposits with maturities of three months or less from the date of acquisition. Bank overdrafts are disclosed as current liabilities.



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Notes to the Financial Statements for the year ended December 31, 2019

2. SIGNIFICANT ACCOUNTING POLICIES (cont'd)

q. Employee benefits/pension obligations

The society operates a defined contribution plan and pays contributions to administered pension insurance plans. The group has no further payment obligations once the contributions have been paid. The contributions are recognised as employee benefit expense when they are due. Prepaid contributions are recognised as an asset to the extent that a cash refund or reduction in the future payments is available.



Notes to the Financial Statements
 for the year ended December 31, 2019

3. PROPERTY, PLANT AND EQUIPMENT

	Land & Building	Furniture & Fixtures	Computer Equipment	Computer Software	PPT Project WIP	Total
	\$	\$	\$	\$	\$	\$
Year ended Dec 31, 2019						
Cost/Valuation						
January 1, 2019	2,348,184	3,427,976	1,662,620	711,466	2,208,132	10,358,379
Additions	1,259,990	37,827	138,638	63,727	-	1,500,182
Disposals	-	-	-	(20,745)	-	(20,745)
December 31 2019	3,608,174	3,465,803	1,801,258	754,448	2,208,132	11,837,816
Accumulated Depreciation						
January 1, 2019	745,622	3,107,553	1,139,824	515,266	61,337	5,569,602
Charge for the year	41,900	145,051	163,715	101,302	147,282	599,250
December 31, 2019	787,522	3,252,604	1,303,539	616,568	208,619	6,168,852
Net Book Value						
Balance as at						
December 31, 2019	2,820,652	213,199	497,719	137,880	1,999,513	5,668,964
Year ended Dec 31, 2018						
Cost/Valuation						
January 1, 2018	2,327,884	3,369,102	1,567,944	597,804	1,772,934	9,635,668
Additions	20,300	120,292	94,676	113,662	435,198	784,129
Disposals	-	(61,418)	-	-	-	(61,418)
December 31 2018	2,348,184	3,427,976	1,662,620	711,466	2,208,132	10,358,379
Accumulated Depreciation						
January 1, 2018	704,354	2,971,083	980,699	426,721	-	5,082,857
Charge for the year	41,268	191,306	159,125	89,983	61,337	543,019
Disposals/adjustment	-	(54,836)	-	(1,438)	-	(56,274)
December 31, 2018	745,622	3,107,553	1,139,824	515,266	61,337	5,569,602
Net Book Value						
Balance as at						
December 31, 2018	1,602,562	320,423	522,796	196,200	2,146,795	4,788,776



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Notes to the Financial Statements for the year ended December 31, 2019

4. RIGHT-OF-USE ASSET

i) 2019

	Property
	\$
Balance as at January 1	536,552
Depreciation charge for the year	<u>(291,766)</u>
Balance as at December 31	<u>244,786</u>

ii) Amount recognised in profit and loss

	\$
2019 - Leases under IFRS 16	
Interest on lease liabilities	41,041
Depreciation	291,766
Expenses relating to short-term leases	57,600

	\$
2018 - Operating leases under IAS 17	
Expense for the year	<u>218,880</u>
Future minimum lease payments under these leases at December 31 are as follows:	
Within 1 year	329,280
Between 2 and 5 years	<u>275,520</u>
	<u>604,800</u>

iii) Amount recognised in statement of cash flows

2019	
Interest on lease liabilities	41,041
Present value of lease liability	258,978
Total cash outflow of leases	<u>300,019</u>



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Notes to the Financial Statements
 for the year ended December 31, 2019

5. RECEIVABLES AND PREPAYMENTS

Interest receivable
 Dividends receivable
 Stipend recoverable

Sundry receivables

	<u>2019</u>	<u>2018</u>
	\$	\$
Interest receivable	70,870	70,870
Dividends receivable	218,880	197,116
Stipend recoverable	111,259	114,116
	<u>401,009</u>	<u>382,102</u>
Sundry receivables	100,493	61,412
	<u>501,502</u>	<u>443,514</u>

6. INVESTMENT SECURITIES

a. Debt investment securities measured at amortised cost:

National Investment Fund

2,984,000	2,984,000
2,984,000	2,984,000

b. Equity investment securities measured at FVOCI:

Angostura Holdings Limited 20,010 shares	324,162	317,359
Ansa Finance Limited 5,820 shares	208,705	222,673
ANSA Mcal Limited 570 shares	31,464	31,350
CLICO Investment Fund 6,000 shares	171,000	120,180
First Caribbean International Bank 7,400 shares	58,460	61,494
First Citizens Bank Limited 28,591 shares	1,272,300	869,326
Guardian Holdings Limited 28,550 shares	618,108	516,755
Jamaica Money Market Brokers 316,776 shares	814,114	324,233
Lever Brothers (W.I.) Limited 3,170 shares	72,910	72,878
Massy Holdings Limited 15,690 shares	957,090	653,300
National Enterprises Limited 9,710 shares	55,930	77,680
National Flour Mills 15,324 shares	20,687	25,285
Trinidad and Tobago NGL Limited 22,710 shares	544,132	573,561
National Commercial Bank Jamaica 315,066 shares	3,421,617	2,505,517
One Caribbean Media Limited 12,694 shares	107,899	130,621
Point Lisas Industrial Port Development Corporation Ltd 16,541 shares	59,548	61,202
Praetorian Mutual Funds 6,210 shares	18,941	18,941
Republic Financial Holdings Limited 5,587 shares	733,126	403,619
Royal Bank of Canada 665 shares	373,823	297,405
Sagicor Financial Corporation 4,607 shares	227,640	180,000
Scotiabank Trinidad and Tobago Limited 25,934 shares	1,581,974	1,458,539
Trinidad Cement Limited 5,500 shares	11,000	15,015
The West Indian Tobacco Company Limited 58,233 shares	2,411,429	1,583,241
	14,096,059	10,520,174



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Notes to the Financial Statements for the year ended December 31, 2019

	<u>2019</u> \$	<u>2018</u> \$
6. INVESTMENT SECURITIES (cont'd)		
c. Equity investment securities measured at FVPL:		
AIC Mutual Funds	247,279	237,650
First Citizens Bank Limited		
Abercrombie Fund	6,740,102	9,848,449
Roytrin Mutual Funds	804,937	726,207
- Other	-	8,617
US Savings Account	75,971	65,515
Trinidad and Tobago Unit Trust Corporation;		
- 1st Scheme	39,857	35,166
- 2nd Scheme	4,493,031	3,690,005
	<u>12,401,177</u>	<u>14,611,609</u>
	<u>29,481,236</u>	<u>28,115,782</u>

7. LOANS TO MEMBERS

Loans to members are stated at principal amounts outstanding net of expected credit losses. The expected credit loss is based on the Board's evaluation of the loan portfolio under current economic conditions and past loan loss experiences.

a. Credit concentration

	<u>2019</u> \$	<u>2018</u> \$
Back to school	46,383	53,690
Business	683,100	789,621
Computer	67,654	112,044
Consumer	26,000	26,426
Debt consolidation	143,170	273,279
Holiday cruise	-	11,384
Mortgage	26,524,663	24,138,907
Ordinary	97,533,697	99,682,020
Tertiary education	293,018	237,228
Unsecured loan	25,714,234	17,936,024
Vehicle loans	28,073,307	32,851,857
	<u>179,105,226</u>	<u>176,112,481</u>
Less: Expected credit loss	(5,018,596)	(5,378,308)
Total loans net of expected credit losses	<u>174,086,630</u>	<u>170,734,173</u>



Notes to the Financial Statements

for the year ended December 31, 2019

7. LOANS TO MEMBERS (cont'd)

b. Analysis of movement in expected credit loss

	<u>2019</u> \$	<u>2018</u> \$
Balance at beginning of the year	5,378,308	4,814,725
Expected credit losses	597,489	562,122
Loans written off/adjustment	(957,201)	1,461
Balance at end of year	<u>5,018,596</u>	<u>5,378,308</u>

The table below shows the staging of loans to members and the related expected credit losses.

December 31, 2019	Stage 1 0-30 days in arrears	Stage 2 31 - 90 days in arrears	Stage 3 > 90 days in arrears	Sum total
Principal	150,721,136	16,143,537	12,240,553	179,105,226
Expected credit losses	(4,304,608)	(322,435)	(391,553)	(5,018,596)
	<u>146,416,528</u>	<u>15,821,102</u>	<u>11,849,000</u>	<u>174,086,630</u>

December 31, 2018	Stage 1 0-30 days in arrears	Stage 2 31 - 90 days in arrears	Stage 3 > 90 days in arrears	Sum total
Principal	171,186,982	3,869,591	1,055,908	176,112,481
Expected credit losses	(5,103,668)	(187,997)	(86,643)	(5,378,308)
	<u>166,083,314</u>	<u>3,681,594</u>	<u>969,265</u>	<u>170,734,173</u>



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Notes to the Financial Statements

for the year ended December 31, 2019

	<u>2019</u>	<u>2018</u>
	\$	\$
8. BANK OVERDRAFTS		
(i) First Citizens Bank Limited	3,851,715	4,528,599
(ii) RBC Royal Bank (Trinidad & Tobago) Limited	17,021	797,460
	<u>3,868,736</u>	<u>5,326,059</u>
(i) The approved limit on this facility attracts interest at the rate of 9.25% per annum. The facility is secured by an Abercrombie Fund of \$1,800,500 together with assignment of shares.		
(ii) The approved limit on this facility attracts interest at the rate of 9.50% per annum. The facility is secured by Roytrin Income Fund stamped to secure \$600,000 together with assignment of shares stamped to cover \$127,000.		
9. PAYABLES AND ACCRUALS		
Interest payable	391	3,323
Sundry payables and accruals	436,624	154,814
	<u>437,015</u>	<u>158,137</u>
10. LEASE LIABILITY		
Balance as at January 1	547,217	-
Payment of lease liability	(288,239)	-
Balance as at December 31	<u>258,978</u>	<u>-</u>
11. MEMBERS' DEPOSITS		
Member's saving deposits	15,165,957	11,927,681
Members' fixed deposits	1,069,399	1,175,761
Members' christmas plans	151,817	313,990
	<u>16,387,173</u>	<u>13,417,431</u>
12. MEMBERS' SHARES		
An unlimited number of shares of \$5.00 each	<u>164,845,951</u>	<u>164,684,871</u>

The Capital of the Society consist of an unlimited number of shares of \$5.00 each. In accordance with International Financial Reporting Interpretation Committee (IFRIC-2), these are redeemable shares and have been treated as liabilities.

13. FINANCIAL RISK MANAGEMENT

Financial risk factors

The Society's activities are primarily related to the use of financial instruments. The Society accepts funds from members and earns interest by investing in various types of financial instruments and on lending to members at higher interest rates.

Financial instruments

The following table summarises the carrying amount and fair values of the Society's financial assets and liabilities: -



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Notes to the Financial Statements
 for the year ended December 31, 2019

13. FINANCIAL RISK MANAGEMENT (cont'd)

	2019	Carrying Value	Fair Value
	\$	\$	\$
Financial Assets			
Cash and short term funds	1,199,126	1,199,126	
Investment securities	29,481,236	29,481,236	
Investment interest receivable	70,870	70,870	
Loans to members	174,086,630	174,086,630	
Financial Liabilities			
Bank overdrafts	3,868,736	3,868,736	
Members' deposits	16,387,173	16,387,173	
Interest payable	391	391	
Members' shares	164,845,951	164,845,951	
	2018	Carrying Value	Fair Value
	\$	\$	\$
Financial Assets			
Cash and short term funds	863,253	863,253	
Investment securities	28,115,782	28,115,782	
Investment interest receivable	70,870	70,870	
Loans to members	170,734,173	170,734,173	
Financial Liabilities			
Bank overdrafts	5,326,059	5,326,059	
Members' deposits	13,417,431	13,417,431	
Interest payable	3,323	3,323	
Members' shares	164,684,871	164,684,871	



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Notes to the Financial Statements for the year ended December 31, 2019

13. FINANCIAL RISK MANAGEMENT (cont'd)

The Society is exposed to interest rate risk, credit risk, liquidity risk, currency risk, operational risk, compliance risk and reputation risk arising from the financial instruments that it holds. The risk management policies employed by the Society to manage these risks are discussed below:-

(a) Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of financial instruments will fluctuate because of changes in market interest rates.

The Society is exposed to interest rate risk through the effect of fluctuations in the prevailing levels of interest rates on interest bearing financial assets and liabilities including investments in bonds, loans, members' deposits and other funding instruments.

The exposure is managed through the matching of funding products with financial services and monitoring market conditions and yields.

The Society's exposure to interest rate risk is summarised in the table below, which analyses assets and liabilities at its carrying amounts categorised according to its maturity dates:-

2019						
	<u>Effective Rate</u>	<u>Up to 1 year</u>	<u>2 to 5 years</u>	<u>Over 5 years</u>	<u>Non Interest Bearing</u>	<u>Total</u>
Financial Assets						
Cash and short term funds		-	-	-	1,199,126	1,199,126
Investment securities	1.1%-5.70%	12,401,176	-	2,984,000	14,096,060	29,481,236
Loans to members	6.00%-21.00%	17,672,184	85,150,799	76,282,243	-	179,105,226
Financial Liabilities						
Bank overdrafts	9.25%-9.50%	3,868,736	-	-	-	3,868,736
Members' deposits	0.50%	16,387,173	-	-	-	16,387,173
Members' shares	-	-	-	164,845,951	164,845,951	
2018						
	<u>Effective Rate</u>	<u>Up to 1 year</u>	<u>2 to 5 years</u>	<u>Over 5 years</u>	<u>Non Interest Bearing</u>	<u>Total</u>
Financial Assets						
Cash and short term funds		-	-	-	863,253	863,253
Investment securities	1.1%-5.70%	14,602,992	-	2,984,000	10,528,790	28,115,782
Loans to members	6.00%-21.00%	17,946,670	79,752,782	78,413,029	-	176,112,481
Financial Liabilities						
Bank overdrafts	9.25%-9.50%	5,326,058	-	-	-	5,326,058
Members' deposits	0.50%	13,417,431	-	-	-	13,417,431
Members' shares	-	-	-	164,684,871	164,684,871	



Notes to the Financial Statements
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13. FINANCIAL RISK MANAGEMENT (cont'd)

(b) Credit risk

Credit risk arises when there is a failure by counter parties to discharge their obligations could reduce the amount of cash inflows from financial assets on hand at the statement of financial position date. The Society is guided by a written Loan Policy Manual, which sets out in detail the current policies governing the lending function and provides a comprehensive framework for prudent risk management of the credit function. Adherence to those guidelines is expected to communicate the Society's lending philosophy involved in lending; established minimum standards for credit analysis, documentation, decision making and post disbursement administration; as well as create the foundation for a sound credit portfolio.

The Society's loan portfolio is managed and consistently monitored by the Credit Committee and is adequately secured by collateral and where necessary, provisions have been established for potential credit losses on delinquent accounts.

The Society also actively monitors global economic developments and government's policies that may affect the growth rate of the local economy.

(c) Liquidity risk

Liquidity risk is the risk that arises when there is a mismatch of maturity dates of assets and liabilities. An unmatched position potentially enhances profitability, but can also increase the risk of losses. The Society has procedures with the object of minimising such losses such as maintaining sufficient cash and other highly liquid current assets and by having available an adequate amount of committed credit facilities.

The Society is able to make daily calls on its available cash resources to settle financial and other liabilities.

(i) Risk management

The matching and controlled mismatching of the maturities and interest rates of assets and liabilities are fundamental to the management of the Society. The Society employs various asset/liability techniques to manage liquidity gaps. Liquidity gaps are mitigated by the marketable nature of a substantial segment of the Society's assets as well as generating sufficient cash from new and renewed members' deposits and shares.

To manage and reduce liquidity risk in the Society's management actively seeks to match cash inflows with the liability requirements.

(ii) Liquidity gap

The Society's exposure to liquidity risk is summarised in the table below which analyses assets and liabilities based on the remaining period from the statement of financial position date to the contractual maturity date.



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Notes to the Financial Statements for the year ended December 31, 2019

13. FINANCIAL RISK MANAGEMENT (cont'd)

(c) Liquidity risk (cont'd)

	2019			
	Up to 1 year	2 to 5 years	Over 5 years	Total
Financial Assets				
Cash and short term funds	1,199,126	-	-	1,199,126
Investment securities	26,497,236	-	2,984,000	29,481,236
Investment interest receivable	70,870	-	-	70,870
Loans to members	17,672,184	85,150,799	76,282,243	179,105,226
Financial Liabilities				
Bank overdrafts	3,868,736	-	-	3,868,736
Members' deposits	16,387,173	-	-	16,387,173
Accrued interest payable	391	-	-	391
Members' shares	164,845,951	-	-	164,845,951
 2018				
	Up to 1 year	2 to 5 years	Over 5 years	Total
	863,253	-	-	863,253
Financial Assets				
Cash and short term funds	863,253	-	-	863,253
Investment securities	25,131,782	-	2,984,000	28,115,782
Investment interest receivable	70,870	-	-	70,870
Loans to members	17,946,670	79,752,782	78,413,029	176,112,481
Financial Liabilities				
Bank overdrafts	5,326,058	-	-	5,326,058
Members' deposits	13,417,431	-	-	13,417,431
Accrued interest payable	3,323	-	-	3,323
Members' shares	164,684,871			164,684,871

(d) Currency risk

Currency risk is the risk that the value of financial instruments will fluctuate due to changes in foreign exchange rates. Currency risk arises when future commercial transactions and recognised assets and liabilities are denominated in a currency that is not the Society's measurement currency. The Society is exposed to foreign exchange risk arising from various currency exposures primarily with respect to the United States Dollar. The Society's management monitors the exchange rate fluctuations on a continuous basis and acts accordingly.



Notes to the Financial Statements
 for the year ended December 31, 2019

13. FINANCIAL RISK MANAGEMENT (cont'd)

(e) **Operational risk**

Operational risk is the risk derived from deficiencies relating to the Society's information technology and control systems, as well as the risk of human error and natural disasters. The Society's systems are evaluated, maintained and upgraded continuously. Supervisory controls are installed to minimise human error.

14. RELATED PARTY TRANSACTIONS

Parties are considered to be related if one party has the ability to control the other party or exercise significant influence over the other party in making financial decisions.

Key management personnel are those persons having the authority and responsibility for planning, directing and controlling the activities of the Society.

A number of transactions are entered into with parties in the normal course of operations. These transactions were carried out on commercial terms at market rates.

Balances and transactions with related parties and key management personnel during the year were as follows:

	<u>2019</u>	<u>2018</u>
	\$	\$
i. Due from directors and committee members		
Board of directors	284,085	415,364
Supervisory committee	652,672	677,581
Credit committee	916,967	1,017,115
	<hr/> <u>1,853,724</u>	<hr/> <u>2,110,060</u>
ii. Due to directors and committee members		
Board of directors	1,286,443	1,272,542
Supervisory committee	148,263	186,290
Credit committee	444,543	477,132
	<hr/> <u>1,879,249</u>	<hr/> <u>1,935,964</u>

15. CAPITAL COMMITMENTS AND CONTINGENT LIABILITIES

The Society has no contracted capital commitments as well as no contingent liabilities at year end.
 (2018: nil)

16. SUBSEQUENT EVENTS

There are no subsequent events occurring after the statement of financial position date and before the date of approval of these financial statements by the Directors that require adjustment to or disclosure in these financial statements.



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“Inspiring Hope For A Global Community”



Notes to the Financial Statements for the year ended December 31, 2019

17. CAPITAL RISK MANAGEMENT

The Society manages its capital to ensure that it will be able to continue as a going concern while maximising the return to members, and providing value to its members by offering loan and savings facilities. The Society's overall strategy remains unchanged from previous years.

The capital structure of the Society consists of equity attributable to members, and comprises members' shares, reserves and undivided surplus.

18. DIVIDENDS AND REBATE

The Board of Directors has proposed a dividend of 3% (2018: 2.65%) estimated to be \$4,910,899 (2018: \$4,256,216) for the year ended December 31, 2019. The proposed dividend is subject to approval by the membership at the Annual General Meeting and have not been recorded as liabilities in these financial statements in accordance with IAS 10.

19. FAIR VALUES

Fair value is the amount for which an asset could be exchanged, or a liability settled between knowledgeable willing parties in an arm's length transaction. The existence of a published price quotation in an active market is the best evidence at fair value. Where market prices are not available fair values are estimated using various valuation techniques, including using recent arm's length market transactions between knowledgeable willing parties, if available, current fair value of another financial instrument that is substantially the same and discounted cash flows analysis.

The following methods have been used to estimate the fair values of various classes of financial assets and liabilities:

a) Current assets and liabilities

The carrying amounts of current assets and liabilities are a reasonable approximation of the fair values because of its short-term nature.

b) Members' loans

Loans are net of specific and general provisions for losses. These assets result from transactions conducted under typical market conditions and its values are not adversely affected by unusual terms. The inherent rates of interest in the portfolio approximate market conditions and yield discounted cash flows values which are substantially in accordance with financial statements amount.

c) Investments

The fair values of the investments are determined on the basis of quoted market prices available at December 31, 2019

d) Members' deposits

Members' deposits bear interest at rates that are not significantly different from current rates and are assumed to have discounted cash flow values which approximate carrying values.



AGM NOMINATIONS COMMITTEE REPORT 2020

The Nominations Committee team consists of the following Directors:

- | | |
|------------------|-------------|
| • Lois Carmino | Chairperson |
| • Brian Beckles | Secretary |
| • David Trim | Member |
| • Juliet Huggins | Member |

We continue to struggle with poor responses to notices for prospective nominees willing to serve.

Previous contributors at our last Annual General Meeting would have recommended alternatives other than the Print Media to attract nominations. This recommendation was taken into consideration.

PUBLICATION:

The 2019-2020 term of office validated the engagement of such recommendations when the scant number of prospective nominees responded to the print media publication (8th Jan-7th Feb) which warranted two (2) further extensions to meet the quantum criteria (13th Feb – 6th March and 10th -20th April -2020 respt.)

Other sources of communication included Digital, Social Media, Mass texting, verbal communication, posters and newspaper notices .

The total of 22 nomination forms were received, for which the requisite verifications were conducted relative to the criteria as outlined in the Nominations Policy.

CATEGORIES:

Nominations were received in the three (3) Statutory Committees as follows:

- Board of Directors – 7
there was (1) disqualification for incomplete documentation and information.
- Supervisory Committee-7
- Credit Committee – 8

UPGRADE:

Continuous improvements have been made to our process flow criteria which now requires those seeking office to be in possession of a ‘Certificate of Character.’ While this requirement is not new to the fraternity, it is novel to SECU and as such strives for the selection of those best suited to take Office.



NOMINATIONS POLICY:

In accordance with Bye Law 33(a) and in tandem with the transparency of the process, members were directed to the Nominations Policy (Nom 12/2016), found on our website for ease of reference, whilst also being made available at SECU’s Head Office.

INTERVIEWS AND NOMINEE ORIENTATION :

The Nomination Committee conducted interviews on new nominees as well as Training/Orientation programme for all prospectives in preparation for assuming office. The roles and functions of the prospective office were facilitated by the Co-operative Division Officers on Thursday 1st October 2020

THE DEMOCRATIC PROCESS:

We continue to engage the services of the Co-operative Division for compliance and functionality under the supervision of Area representative and Returning Officer –Mrs . Shelley Charles Williams, with the support of our Management and staff.

Nominee profiles were completed for providing summarized descriptive data to membership

The computerized ballot counting in the shortest possible time, continues to be a focal point and therefore requires the competency of SECU’s selection. IN Events was so selected to facilitate this ballot counting process.

ATTENDANCE:

NAME	PRESENT	EXCUSED
Lois Carmino	8	8
Juliet Huggins	4	4
David Trim	8	-
Brian Beckles	8	-

OUTGOING OFFICERS

Board of Directors	Supervisory Committee	Credit Committee
Peter Bostic	Althier Alleyne	Curtis Alleyne
Pascall Marcellin	Kenneth Medina	Anthony Brathwaite
Shivaughn Murray	Keron Pujadas	Gail James
		Elizabeth Johnson-Mason
		Ewart Reyes



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This Year 2020 our Annual General Meeting (AGM) and by extension the voting process is being facilitated virtually as a result of the Novel Corona (Covid 19) Pandemic and within all the Health and Safety guidelines.

This virtual participation has become a ‘new normal’ for us and holds no less importance than our AGMs of previous years . We urge you to support this new process as it opens opportunities for embracing ‘new and better things’ and within the convenience of time, location and comfort.

It is hoped that there will be an improved response to service as we encourage the sharing of your competencies, knowledge base and mentorship skills.

The Nominations Committee wishes to sincerely thank all contributors to this Nominations process and extend best wishes to those outgoing Officers and those new nominees seeking Office.

Respectfully submitted

Lois Carmino
Chairman



NOMINEES FOR AGM 2020 BOARD OF DIRECTORS



CURTIS ALLEYNE

**PROFESSION: ADMINISTRATION & SECURITY
CO-ORDINATOR AT ARCELORMITTAL –
PT LISAS (LIQUIDATORS)**

EDUCATION/ACCOMPLISHMENTS:

**Administration & Security Management
Credit Recoveries/Control Management
Supervisory Management
Anti-money Laundering Management**

With more than 25 years of contribution at SECU Credit Union, Curtis has served passionately on the Supervisory and Social Events Committees, as well as on the Credit Committee as Chairman overseeing Members loans. He currently serves as President at the Central Regional Chapter and Director on the Co-op Credit Union League.

Curtis Alleyne's goal is to see the Credit Union become the premier leader in the movement and to fulfill its objectives of taking care of its most valuable assets – the members.



PETER WALTER BOSTIC

PROFESSION: RETIRED WELDING SUPERVISOR

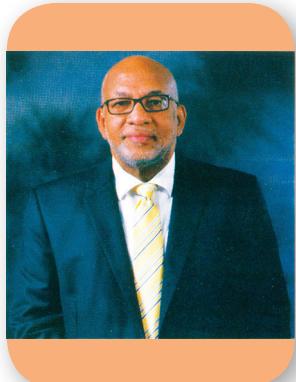
EDUCATION/ACCOMPLISHMENTS:

**Craftsman Diploma –Welding
Diploma - Supervisory Management**

With several years experience in Credit Union Business, Peter has served on SECU's Board of Directors as President (ag) and Vice President.

Within his 30 years span he has made valuable contributions on Credit and Building & Grounds Committees and has been Chairman of the Health & Safety, Education and Nominations Committees as well.

Peter Bostic's goal is to see the recognition of staff and members as the most valuable asset of the Credit Union. To provide excellent customer service to the membership at all times, as well as for SECU Credit Union to become the preferred financial institution throughout Trinidad & Tobago.



PASCALL MARCELIN

PROFESSION: ATTORNEY AT LAW INTEGRITY CHAMBERS

ACCOMPLISHMENTS/TRAINING:

LLM Masters- (Dist.) Law

LLB Hons. – Law

BSc. Hons.- Economics

Pascall practices Law and is also a lecturer at the University of Arthur Lok Jack Global - School of Business . He is also a Procurement and Contract Consultant

With several years experience in Credit Union Business, Pascall has held various positions on the Board of Directors and made sterling contributions serving as President, Vice President and Treasurer. His Legal and Economic expertise has allowed him to be Chairman of the Bye Laws/Policy and Finance & Investment Committees guiding SECU in these areas of leadership investments and governance.

Pascall Marcelin's goal is to see the Credit Union achieve \$1b in assets and continue to be a safe and profitable institution for its members funds.



MIKHAIL MOOLCHAN

PROFESSION: RAMP ATTENDANT PIARCO INTERNATIONAL AIRPORT

EDUCATION/ACCOMPLISHMENTS

ABE Business Management

Executive Diploma

Business Communication

Mikhail's Credit Union experience started with the Junior Executive where he served enthusiastically as Vice President displaying skills in leadership , accounting & book keeping as well as being computer literate.

Mikhail Moolchan's goal for the Credit Union is to increase loan sales as well as to see SECU expand into International standards.



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SHIVAUGHN MURRAY
**PROFESSION :MONITORING & COMPLIANCE
OFFICER UDECOTT**

ACCOMPLISHMENTS/TRAINING:
BSc Management (Finance)
MSc. International Finance

Shivaughn's Credit Union experience started as a Treasurer on the Junior Executive . This eagerness to serve further propelled her to ascend to the Board of Directors in 2017, where she has served as Director and Delinquency Chairman.

Her Financial Management skill set has contributed significantly to the Finance/ Investment Committee in making decisions on sound Financial Investments as well as being involved in the Marketing Committee.

Shivaughn Murray's goal for SECU is to build the Credit Union's membership and to improve its performance through strategic Planning & Management.



CARLOTTA RUIZ
**PROFESSION :CLERICAL ASSISTANT –
SAN FERNANDO CITY CORPORATION**

ACCOMPLISHMENTS/TRAINING:
Diploma –HR Management
Certificate- Project Management

Carlotta started her Credit Union experience on the Junior Executive , where she has held Board positions of Vice President and Secretary making valuable contributions in her past and present positions.

She has also represented the Junior Executive in her drive and involvement in the Marketing Committee and its initiatives for the Youth Arm.

Carlotta Ruiz's goal for SECU is to grow and expand as a Financial Institution locally and internationally, whilst continuing to exceed members expectation.



CHARLENE WILLIAMS
PROFESSION :ATTORNEY AT LAW
JUDICIARY OF TRINIDAD AND TOBAGO

ACCOMPLISHMENTS/TRAINING:
LLB –Law
Certificate- Legal Education
Procurement Law,
Conversational Spanish

Charlene's practices Law which has filtered into her Credit Union experience spanning over 8 years . She has served as a member of the Junior Executive, Assistant Secretary on the Board of Directors in 2012 and Secretary on the Marketing Committee.

Her legal acumen has positioned her well in the Bye Laws & Policy Committee where there is active participation and contribution.

Charlene William's goal for SECU is to improve the financial literacy, modes of communication and technological changes for all members .

NOMINEES FOR AGM 2020 **CREDIT COMMITTEE**



ALTHIER ALLEYNE
PROFESSION: SELF EMPLOYED

EDUCATION/ACCOMPLISHMENTS:
BA – Business Management
Diploma – ACCA

Training in:
Financial Management
Microsoft certified

With several years contribution at SECU Credit Union, Althier has served diligently as Director and Treasurer on the Board of Directors and is involved with the Central Regional Chapter as a Director.

She has also served as Chairperson of the Supervisory Committee supporting the auditing and compliance process as well as other initiatives of the Institution.

Althier Alleyne's goal for SECU Credit Union is to fulfill the members needs while growing to achieve its own goals for the Organization.



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ANTHONY BRATHWAITE **PROFESSION: RETIREE**

EDUCATION/ACCOMPLISHMENTS:

Training in:

**Anti Money Laundering
Customer Service
Credit Evaluation Technique
Credit Control Management**

Anthony has been involved with SECU for over 25 years and has been actively involved in the Credit Committee with loans consideration .

As a former Liaison Officer, he has successfully represented SECU in the various Tobago activities of Blue Food Festival, Heritage and the Marketing initiative of the Golden Achievers 50+ tours.

Anthony Brathwaite's goal for SECU is to assist the Credit Union in achieving its goal and to provide quality service to its members.



SONIA LISA HOYTE **PROFESSION: LIBRARY ASSISTANT 11** **NATIONAL LIBRARY AND INFORMATION SYSTEM AUTHORITY (NALIS)**

EDUCATION/ACCOMPLISHMENTS:

**BSc – Information and Library Studies
Associate degree in Library and Information**

Sonia has been a loyal member of SECU Credit Union for several years and has encouraged several friends and family to become members.

With a background in ‘Information and Research’ she has lent valuable support to the Marketing team in its data accumulation and also participated vigorously with various Marketing promotions and special projects .

Sonia Hoyte's goal for SECU Credit Union is to assist in making the institution more viable and accessible and to be the #1 financial institution with which to conduct business.



GAIL JAMES
PROFESSION: RETIREE

EDUCATION/ACCOMPLISHMENTS:
ADV Diploma– Business Administration (ABE)

Training in:
Co-operative- SECU and CCULT
Computer Literacy and application

Gail has several years experience in Credit Union business. She has served with passion on the Credit Committee as Chairperson, as well as participated in the Social Events, Education , Delinquency Committees and supported other initiatives of the Institution.

She is currently involved with the Central Regional Chapter and has served as Director and Treasurer.

Gail James' goal for SECU Credit Union is its continued growth and expansion, with excellent customer service in the Community we serve.



ELIZABETH JOHNSON-MASON
PROFESSION: RETIREE

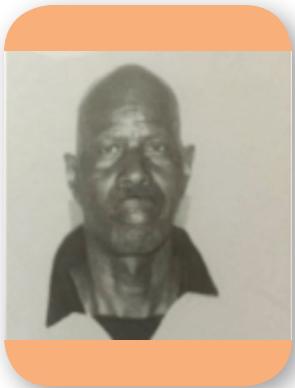
EDUCATION/ACCOMPLISHMENTS:
Certificate– Computer Literacy

Training in:
Financial, Supervisory and FIU Management

Elizabeth has several years experience with SECU Credit Union and has served as member and Secretary on the Credit Committee in the consideration of loans. She has been a loyal supported of the Institution and its initiatives.

She has also served on the Supervisory Committee of the Central Regional Chapter.

Elizabeth Johnson Mason's goal for SECU is to continue to maintain its steady growth in assets and membership.



EWART REYES

**PROFESSION: SAFETY OFFICER
TRINSULATE 2 CARIBBEAN LIMITED**

EDUCATION/ACCOMPLISHMENTS:

**BSc. – Occupational Health, Safety and Environment
Certificate – Supervisory Management**

Ewart has supported SECU Credit Union for a number of years and continues to serve on the Credit Committee whilst participating in the Organization’s several Marketing and other initiatives.

With a background in Health, Safety and Environment he has provided tremendous service and support to the Health and Safety Committee regarding his knowledge base and Safety inspection expertise.

Ewart Reyes’ goal is for SECU Credit Union to be the most efficiently run Financial Institution thereby resulting in additional benefits to its members.



EASTLYN SAMUEL

**PROFESSION: MEDICAL LAB TECHNICIAN
NWRHA (North West Regional Health Authority)**

EDUCATION/ACCOMPLISHMENTS:

**MSc- Innovation and Technology
BSc- Medical Lab Technology**

Eastlyn’s Medical background does not confine her to the Health sector but rather provides an opportunity for her to share her knowledge by offering to serve on the Credit Committee, as a pathway to multitasking and continuous improvement.

Eastlyn Samuel’s goal for SECU Credit Union is to ensure transparency and accountability.



KEREL ANSON WARRICK
PROFESSION: BENEFIT ANALYST
CARDEA BENEFITS LIMITED

EDUCATION/ACCOMPLISHMENTS:
BSc. – Actuarial Science
Associate of Society of Actuaries Accreditation -Currently pursuing

Kerel has been a loyal member of SECU Credit Union over the last 25 years and is currently serving as President of the Junior Executive.

With a background in Risk Management, he currently lends his expertise to the Finance & Investment Committee in their determination of sound Financial decision making and risk analysis.

Kerel Warrick's goal for SECU Credit Union is to increase its membership and contribution by placing SECU as a leading financial co-operative , delivering superior service with minimal risk to members investment.

NOMINEES FOR AGM 2020 **SUPERVISORY COMMITTEE**



LISA DYER
PROFESSION: MT 1 –
NATIONAL MAINTENANCE TRAINING AND SECURITY COMPANY LIMITED and ENTREPRENEUR

EDUCATION/ACCOMPLISHMENTS:
Certificate – First Aid
Commercial Services Training

Lisa has been involved and given unflinching support in the Marketing Programmes of SECU's Golden Achievers and Member Orientation Training.

Besides being a loyal member of SECU, Lisa's ambitions have led her into entrepreneurship by forming her own company in the Domestic and Commercial Janitorial services.

Lisa Dyer's goal is to see SECU become the number #1 Credit Union in Trinidad and Tobago.



ANGELINE AYOW

**PROFESSION: COMPLIANCE OFFICER
MAIBROL INSURANCE BROKERS CO. LTD**

EDUCATION/ACCOMPLISHMENTS:

Diploma – Insurance IAS – FIU



With more than 35 years of contribution at SECU Credit Union, Angeline has served on the Credit, Education, Supervisory and Marketing Committees, giving tremendous support in each of these Offices. She is also a member of the Central Regional Chapter.

As an experienced Compliance Officer and with the knowledge base of Auditing and Compliance, Angeline has served as Chairperson of the Supervisory Committee with determination, purpose and enthusiasm.

Angeline Ayow's goal is to see the Credit Union become the most financially stable community oriented Organization with high visibility

ANN JOHN

**PROFESSION: CHECKER-
TOBAGO HOUSE OF ASSEMBLY
COMMUNITY DEVELOPMENT ENTERPRISES
AND LABOUR DIVISION**



EDUCATION/ACCOMPLISHMENTS:

Supervisory Training in FIU

Ann has a passion for Credit Unionism and has been involved in the Supervisory, Credit and Marketing Committees in the fraternity.

She also continues to serve in the capacity of Liaison Officer for SECU Credit Union and has been instrumental in the Outreach/ Presentation with involvement in several Marketing initiatives between the two islands. Ann continues to represent SECU at the Heritage and other festivals in Tobago.

Ann John's goal for SECU is to increase the Organization's awareness.



KENNETH MEDINA

**PROFESSION: CUSTOMS BROKER- M & C CUSTOMS
BROKERAGE COMPANY**

EDUCATION/ACCOMPLISHMENTS:

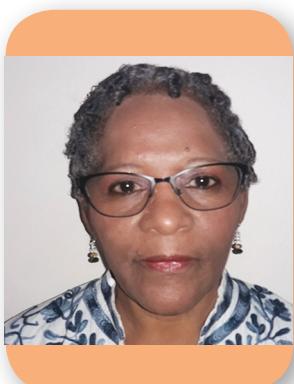
UWI – Tertiary

SECU -Management and Business training

With more than 30 years of experience at SECU Credit Union, Kenneth has been proud to serve on the Board of Directors in the positions of Director, Secretary and Treasurer, Credit and Supervisory Committees.

As Supervisory Committee Chairman Kenneth has supervised the auditing function regarding financial and compliance processes. His brokerage experience and knowledge base of other skills have also been shared whenever required.

Kenneth Medina's goal is to ensure SECU Credit Union remains a strong financial option within the financial sector in Trinidad and Tobago



CLAUDETTE PHILLIP

PROFESSION: RETIREE

EDUCATION/ACCOMPLISHMENTS:

Certification in

Secretarial

Marketing

Customer Service

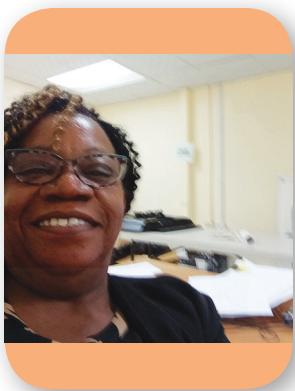
With several years experience in the Credit Union movement, Claudette has served on the Board of Directors and Education Committee at Trinidad Cement Credit Union. She has also served on the Supervisory and Marketing Committees at SECU Credit Union, participating with enthusiasm in the Community Outreach Marketing Programmes and has been a dedicated contributor to the Organization's varying initiatives.

Claudette Phillip's goal is to sensitize members that SECU Credit Union can help them become financially independent.



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WENDY MURRAY

**PROFESSION: AUDITOR AND ACCOUNTANT CONSULTANT
RETIREE OF NATIONAL GAS COMPANY
LIMITED**

EDUCATION/ACCOMPLISHMENTS:

**Professional Masters – Forensic Accounting and Fraud Detection
ICM Diploma – Management of Works and Cost
ICM Diploma – Management of Investment Products
AAT- Accounting Technician
ACCA- Chartered Certified Accountant
CBRA- Certified Business Resilience Auditor**

With more than 35 years as an experienced Auditor/Accountant lending support both at SECU Credit Union and NGC etc, Wendy has contributed significantly to the facilitation of Auditing, Governance and Leadership in the financial domain. With an impressive track record of Consultancy in Forensics and Fraud detection, Wendy continues to initiate and conduct training programmes in the varying disciplines.

Wendy Murray's goal is to see SECU rise to the quality of good governance with a view to fostering long term financial stability and growth with the introduction of measures for continuing operational transparency and governance.



KERON PUJADAS

**PROFESSION: SENIOR ACCOUNTING ASSISTANT
BERMUDEZ BISCUIT COMPANY LIMITED**

EDUCATION/ACCOMPLISHMENTS:

**ACCA –FIA
MBA- International Business – Final Year Student**

Keron has served on the Social Events Committee and as Secretary on the Supervisory Committee at SECU with determination and purpose.

With an Accounting background, Keron has added value to the Supervisory Committee in the area of auditing the Compliance process.

He continues to be passionate about the Credit Union's philosophy by lending support whenever required.

Keron Pujadas' goal is for SECU Credit Union to be the leading provider and institution of choice for any and all financial portfolios to members and to provide exceptional customer service.



**SECU CREDIT UNION CO-OPERATIVE
 SOCIETY LIMITED
 PROJECTED INCOME & EXPENDITURE FOR THE
 YEAR ENDED 2020 CONSOLIDATED**

Income	\$
Interest on loans	19,686,985
Income from investments	611,208
Other Income	712,807
	21,011,000
Expenditure	
Personnel costs	5,904,878
Professional Services	772,468
Occupancy costs	2,307,908
CUNA insurance	1,625,895
AGM expenses	296,000
Advertising and promotions	396,190
Insurance	188,519
Bad debt expenses	500,040
Depreciation	616,578
Member related events	200,000
Board and committee expenses	724,962
Office expenses	634,096
Financial costs	405,897
Other expenses	134,600
	134,600
Net Surplus for the year	6,302,970



RESOLUTIONS

1. Be it resolved that this 38th Annual General Meeting accepts the recommendations of the Board of Directors to pay a dividend of 3.0% on fully paid up shares of which 75% was already paid from the Reserve Fund on the approval of the Commissioner for Co-operative Development. The balance of 25% will be credited to members' shares.
2. Be it resolved that this 38th Annual General Meeting accepts the recommendations of the Board of Directors to pay an honorarium to all elected Officers who served during the 2019/2020 term, of 4.53% of the retained earnings which is equivalent to \$211,445.00. A payment of 50% was already made from the Reserve Fund on the approval of the Commissioner for Co-operative Development
3. Be it resolved that this 38th Annual General Meeting accepts the recommendations of the Board of Directors to appoint R. Ramdass & Company as Auditors for the period ending at the conclusion of the next Annual General Meeting.
4. SECU Credit Union Co-operative Society Limited utilizes all the options available to recover bad debts or delinquent loans, however all efforts to recover 20 accounts valued at \$218,658.27 have proven to be futile.

Be it resolved that this 38th Annual General Meeting accepts the recommendations of the Board of Directors to have 20 accounts valued at \$218,658.27 be written off during the 2020 financial year against the Provision for delinquent loans. Collection efforts will still be made even though write offs have occurred.

Note:

- Uneconomical to pursue – The balances are relatively small for any further action.
- Uncollectable – Members are unemployed, have migrated and/or are not in possession of the means/assets from which the debt can be settled.
- Deceased – There are no means/assets or insurance policy from which the debt can be settled.

STATUS	NO OF ACCOUNTS	LOAN BALANCE
Uneconomical to pursue	9	\$16,655.54
	8	\$99,257.73
Deceased	3	\$102,745.00
TOTAL	20	\$218,658.27



5. Be it resolved that this 38th Annual General Meeting accepts the recommendations of the Board of Directors to amend the following bye-laws as attached:

Bye-laws amendment to provide for virtual meetings – 1(a)(iv),

Other Bye-laws amendments – 4, 5(a), 10(c,e,f), 13(a),23(b), 28(d), 37, 38(f)(v), 40 (a,c,e), 46 ,47.



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Fax: 679-3293

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Edinburgh Chaguanas 500
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Princes Town Office

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Tobago Office

19 Dutch Fort, Scarborough
Ph: 226-SECU (7328)
Fax: 660-7559